



Clerk to the Council:

Correspondence address: Belby, Common Lane, Corley CV7 8AQ

Phone 07877 559825

Email: Clerk.allesleypc@outlook.com Website: www.allesleyparishcouncil.org.uk

7th January 2019

The next meeting of Allesley Parish Council is being held on **14th January 2019 at 7:45pm**, in the Bree Hall, All Saints Church, Allesley. If you are unable to attend, please forward your apologies to the Clerk.

Jane Chatterton
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. PUBLIC FORUM** To adjourn to allow public participation
 - 2. APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence
 - 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
 - 4. MINUTES OF THE PREVIOUS MEETINGS**
To approve minutes of the Parish Council Meeting held on 26th November 2018
 - 5. MATTERS ARISING**
Recommendation: Receive updates on matters not listed as agenda items
 - 6. HIGHWAYS MATTERS**
Recommendation: Receive and discuss highways matters
 - 7. PLANNING MATTERS**
To Consider Planning Applications received since the last meeting
- Weekly list for the period 17 December to 21 December 2018**
Nothing to note
- Weekly list for the period 24 December to 28 December 2018**
TBC
- Weekly list for the period 31 December to 5 January 2019**
TBC

7.1 Application Number: OUT/2018/3447
Application Site: Pickford House Cottage Pickford Green Lane
Proposal: Outline application for the erection of two dwellings with garages (all matters except access and layout reserved)

Weekly list for the period of 7 January to 11 January 2019

TBC

8. CORRESPONDENCE

Recommendation: Discuss correspondence received

8.1 Garden Party

Recommendation: Discussion nomination

9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
14.01.19		J Chatterton	Clerk Salary (Dec) PAID	
14.01.19		J Chatterton	Clerk Salary (Jan)	
14.01.19		J Chatterton	Reimbursement of Office 360 subscription (PAID)	£59.99
14.01.19		J Chatterton	Office Allowance (Nov & Dec) PAID	£40.00
14.01.19		DM Payroll Services	Payroll Provider (PAID)	£45.50
14.01.19		Freeola	Website (PAID DD)	£13.10
14.01.19		HMRC	Tax for Clerk (DD)	£217.40
14.01.19		J Chatterton	Office Allowance (Jan & Feb)	£36.00

9.2 Bank Reconciliation up to 31st December 2018

Recommendation: Approve Bank Reconciliation up to 31st December 2018

9.3 Quarterly Report up to 31st December 2018

Recommendation: Approve quarterly report up to 31st December 2018

10. Connecting Coventry strategy

Recommendation: Discuss course of action

11. Governance

Recommendation: Approve updated Policies

- 11.1 Financial Regulations
- 11.2 Financial Control Document
- 11.3 Asset Register

12. Neighbourhood Plan

Recommendation: Discussion and update of proceeding

13. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

14. Next Meeting

To confirm the next meeting is confirmed as 25th February 2019