



Clerk to the Council:

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7th September 2020

Dear Councillor

You are hereby summoned to attend the meeting of Allesley Parish Council being held on **14th September 2020 at 7:45pm**, the meeting will be held via Zoom. Login details will be provided separately. If you are unable to attend, please forward your apologies to the Clerk.

Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. PUBLIC FORUM** To adjourn to allow public participation
- 2. APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 4. MINUTES OF THE PREVIOUS MEETINGS**
To approve minutes of the Parish Council Meeting held on 22nd June 2020 and 24th August 2020
- 5. MATTERS ARISING**
Recommendation: Receive updates on matters not listed as agenda items
- 6. HIGHWAYS MATTERS**
Recommendation: Receive and discuss highways matters
- 7. PLANNING MATTERS**
To Consider Planning Applications received since the last meeting

Weekly list for the period 23 August to 29 August 2020

Application Number: FUL/2020/1567
Site: Land adjacent to Cornerways Farm Washbrook Lane
Proposal: Erection of a Ménage

Weekly list for the period 30 August 2020 to 5 September 2020

TBC

8. CORRESPONDENCE

To receive/comment/note correspondence

9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)					
30.06.20	E12	DD	Freola	Website	£13.86
10.07.20	E13	100230	J Chatterton	July Salary	DPA
10.07.20	E14	100231	DM Payroll	Payroll provider	£65.50
10.07.20	E15	100232	J Chatterton	Expenses	£36.00
10.07.20	E16	100233	Louise Best	Internal Audit	£100.00
03.08.20	E17	100236	J Chatterton	August Salary	DPA
03.08.20	E18	100237	J Chatterton	Expenses	£62.30
03.08.20	E19	100235	Corley VH	Room Bookings	£84.00
03.08.20	E20	DD	HMRC	Tax for clerk	£214.20
03.09.20	E21	100238	J Chatterton	Laptop and Office LS	£327.93
03.09.20	E22	100239	J Chatterton	Salary September	DPA

9.2 Bank Reconciliation up to 30th June 2020

Recommendation: Receive and approve

9.3 Quarterly Report up to 30th June 2020

Recommendation: Receive and approve

9.4 Parish Land Mowing

Recommendation: Receive an update

9.5 AGAR 2019-20

Recommendation: Receive an update

10. Equipment to Participate in Zoom meetings

Recommendation: Receive an update report

11. Japanese knotweed

Recommendation: Discussion

12. Road Closures

Recommendation: Discussion

13. Coventry City of Culture

Recommendation: Discuss lack of engagement with APC from City of Culture Team

14. Website compliance

Recommendation: Discussion and receive an update

15. Police and Crime update

Recommendation: Discussion

16. CCTV

Recommendation: Receive an update

17. Governance

Recommendation: Update and approve the following policies

17.1 Standing Orders September 2020

17.2 Financial Regulations September 2020

18. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Date of the next meeting

To confirm the date of the next meeting as Monday 12th October 2020