



**Clerk to the Council:**

**Phone 07877 559825**

**Email: [Clerk.allesleypc@outlook.com](mailto:Clerk.allesleypc@outlook.com) Website: [www.allesleyparishcouncil.org.uk](http://www.allesleyparishcouncil.org.uk)**

9<sup>th</sup> June 2025

Dear Councillor

You are hereby summoned to attend the meeting of Allesley Parish Council being held on **Monday 16<sup>th</sup> June 2025 at 7:45pm**, the meeting will be held at Corley Village Hall, Church Lane, Corley. If you are unable to attend, please forward your apologies to the Clerk.

*J Chatterton*

Jane Chatterton CILCA PSLCC PIALC  
Proper Officer  
Clerk & RFO to Allesley Parish Council

*Members of the public and press are welcome to attend*

#### **A G E N D A**

**1. Public Forum** To adjourn to allow public participation

**2. Apologies for Absence**

To receive apologies and approve reasons for absence

**3. Members' Code of Conduct – Declarations of Interest**

- (a) Councillors are reminded of the need to keep their Register of Interests form up to date
- (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
- (c) To declare any Other Disclosable Interest in items on the agenda and their nature
- (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

**4. Responses from CCC to CEO of WALC in Relation to Outstanding Issues for APC**

- Issues with CCC Planning Portal
- Breach of CCC Injunction
- Lack of any communication with Rob Back

**Recommendation:** discussion and agree the next steps

**5. Updates from Ward Councillors**

**6. Minutes of the Previous Meetings**

**Recommendation:**

- (i) To approve the minutes of the Parish Council Meeting held on 12<sup>th</sup> May 2025
- (ii) To approve the minutes of the Annual Parish Council Meeting 12<sup>th</sup> May 2025
- (iii) To approve the minutes of the Annual Parish Meeting 12<sup>th</sup> May 2025

**7. Matters Arising**

**Recommendation:** receive updates on matters not listed as agenda items

**8. Planning Matters – Cllrs Hobson and Grove to lead**

To Consider Planning Applications received since the last meeting and discuss any enforcement matters  
See application list

**9. Flooding – Cllr Swann to lead**

**Recommendation:** discussion

**10. Social Media Update – Cllr Parry to lead**

**Recommendation:** receive an update and set up other admins

**11. Police and Crime update – Cllr Farrar to lead**

**Recommendation:** discussion

**12. Fly Tipping – Cllr Parry to lead**

**Recommendation:** receive updates

**13. CCTV – Cllrs Hobson and Burton to lead**

**Recommendation:** receive an update on progress and locations

**14. Correspondence**

**Recommendation:** discussion

**15. Parish Area and Boundary**

**Recommendation:** discussion - Review Map (SG)

**16. Government Boundary Review – North Warwickshire**

**Recommendation:** discussion

**17. Highways Matters – Cllrs Davies and Gilleran**

**Recommendation:** Receive and discuss highways matters

**17.1 Closing off of Watery Lane**

**Recommendation:** receive an update

**17.2 Broken and missing road signs**

**Recommendation:** discussion and progress report

**17.3 Improvements to Hollyfast Lane (currently no through road)**

**Recommendation:** discussion

**17.4 75<sup>th</sup> British National Ploughing Championships & Country Festival**

**Recommendation:** discussion - event to take place on 11<sup>th</sup> and 12<sup>th</sup> October 2025

**18. Councillor Email Addresses**

**Recommendation:** discuss progress

**19. Finance**

**19.1 To approve payments**

**Expenditure - 2025-26**

DATE	REF	PAYEE	DETAILS	AMOUNT	VAT
30.04.25	E8	Unity	Bank Charges	£6.00	£0.00
08.05.25	E9	J Chatterton	Clerk Salary May	DPA	£0.00
08.05.25	E10	HMRC	Tax & NI Clerk	DPA	£0.00
08.05.25	E11	J Chatterton	Office Allowance, phone, meeting supplies	£49.48	£0.00
08.05.25	E12	J Chatterton	BK221374-1 Training 3rd & 10th Sept	£72.00	£12.00
12.05.25	E13	L Best	Internal Audit fee 2024 25	£130.00	£0.00
31.05.25	E14	Unity	Service Charge	£6.00	£0.00
07.06.25	E15	J Chatterton	Clerk Salary June	DPA	£0.00
07.06.25	E16	HMRC	Tax & NI Clerk	DPA	£0.00
07.06.25	E17	Dan Jackson	CCTV hosting	£50.00	£0.00
07.06.25	E18	Peter Llewellyn	CCTV hosting	£50.00	£0.00
07.06.25	E19	D Docker	CCTV hosting	£50.00	£0.00
07.06.25	E20	Corley Village Hall	Dec 25 and Jan to Dec 26	£324.00	£0.00
07.06.25	E21	J Chatterton	Office allowance, phone & mileage	£43.20	£0.00

07.06.25	E22	Heritage Contracting Ltd	Mowing INV0314	£660.00	£110.00
----------	-----	--------------------------	----------------	---------	---------

#### Income - 2025-26

DATE	REF	PAYEE	DETAILS	AMOUNT
30.04.25	R	CCC	Grant	£2,290.00
	R	CCC	Precept	£16,892.00

#### 20.2 Update Bank Mandate

**Recommendation:** complete the form

#### 21. Coventry City Council Complaint

**Recommendation:** discussion of meeting on 23<sup>rd</sup> June with Julie Nugent

#### 22. Meeting dates

**Recommendation:** discussion and note change of meeting day

#### 23. Councillor's Reports and Items for Future Agendas

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

#### 24. Date of the Next Meeting

To confirm the date of the next meeting as 21<sup>st</sup> July 2025