



**Clerk to the Council:**

**Correspondence address: Belby, Common Lane, Corley CV7 8AQ**

**Phone 07877 559825**

**Email: Clerk.allesleypc@outlook.com Website: www.allesleyparishcouncil.org.uk**

13<sup>th</sup> May 2019

The next meeting of Allesley Parish Council is being held on **20<sup>th</sup> May 2019 at 7:45pm (following the Annual Parish Council Meeting and Annual Parish Meeting)**, in the Bree Hall, All Saints Church, Allesley.

*J Chatterton*

Jane Chatterton  
Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

**7:45pm**

- 1. PUBLIC FORUM** To adjourn to allow public participation
- 2. APOLOGIES FOR ABSENCE**  
To receive apologies and approve reasons for absence
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 4. MINUTES OF THE PREVIOUS MEETINGS**  
To approve minutes of the Parish Council Meeting held on 8<sup>th</sup> April 2019
- 5. MATTERS ARISING**  
**Recommendation:** Receive updates on matters not listed as agenda items
- 6. HIGHWAYS MATTERS**  
**Recommendation:** Receive and discuss highways matters
- 7. PLANNING MATTERS**  
To Consider Planning Applications received since the last meeting

### **Weekly list for the period 15 April to 19 April 2019**

- 7.1 Application Number: HH/2019/0874**  
Application Site: Pikers Farm Pikers Lane  
Proposal: Erection of single storey side extension to accommodate an annex

### **Weekly list for the period 22 April to 26 April 2019**

Nothing to report

**Weekly list for the period 29 April to 3 May 2019**

**7.2 Application Number: FUL/2019/0977**

Application Site: 246 Hawkes Mill Lane

Proposal: Separating existing house to form two dwellings

**Weekly list for the period 6 May to 10 May 2019**

**7.3 Application: OUT/2019/0957**

Application Site: Holly Grange Hollyfast Lane Application Type: Outline Application

Proposal: Outline application for demolition of existing garage and erection of a dwelling (all matters except access reserved)

**Weekly list for the period 13 May to 17 May 2019**

TBC

**8. CORRESPONDENCE**

**8.1 Letter from Trading Standards**

**Recommendation:** Note and monitor

**9. Insurance Policy**

**Recommendation:** Approve insurance renewal

**10. Finance**

10.1 to approve payments: -

<b>Cheque Payments (Current Account)</b>				
<b>Date</b>	<b>Reference</b>	<b>Payee</b>	<b>Details</b>	<b>Value</b>
20.05.19		J Chatterton	Clerk Salary DPA	
20.05.19		Zurich	Parish Council Insurance	£257.60
20.05.19		Louise Best	Internal Audit fee	£95.00
20.05.19		J Chatterton	SLCC Membership reimbursement partial	£49.80
20.05.19		J Chatterton	Office Allowance & mileage	£35.80

**11. Annual Governance & Accountability Return 2018/19**

**Recommendation:** Complete process

**12. NHP**

**Recommendation:** Receive an update

**13. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.