



**Clerk to the Council:**

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14<sup>th</sup> July 2025

Dear Councillor

You are hereby summoned to attend the meeting of Allesley Parish Council being held on **Monday 21<sup>st</sup> July 2025 at 7:45pm**, the meeting will be held at Corley Village Hall, Church Lane, Corley. If you are unable to attend, please forward your apologies to the Clerk.

Jane Chatterton CILCA PSLCC PIALC  
Proper Officer  
Clerk & RFO to Allesley Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. Public Forum** To adjourn to allow public participation  
Speaker Martin Brandreth to update on arrangements for the National Ploughing Championships
- 2. Apologies for Absence**  
To receive apologies and approve reasons for absence
- 3. Members' Code of Conduct – Declarations of Interest**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3.1 Councillors to update their DPIs**
- 4. Responses from CCC to CEO of WALC in Relation to Outstanding Issues for APC**
  - Issues with CCC Planning Portal
  - Breach of CCC Injunction
  - Lack of any communication with Rob Back**Recommendation:** discussion and agree the next steps
- 5. Updates from Ward Councillors**
- 6. Minutes of the Previous Meetings**  
**Recommendation:** receive and approve the minutes of the meeting held on 16<sup>th</sup> June 2025
- 7. Matters Arising**  
**Recommendation:** receive updates on matters not listed as agenda items
- 8. Task Groups**  
**Recommendation:** review and reallocation of Task Group Leads
- 9. Planning Matters**  
To Consider Planning Applications received since the last meeting and discuss any enforcement matters  
See application list
- 10. Flooding**  
**Recommendation:** discussion

**11. Social Media Update**

**Recommendation:** receive an update and set up other admins

**12. Police and Crime update**

**Recommendation:** discussion

**13. Fly Tipping**

**Recommendation:** receive updates

**14. CCTV**

**Recommendation:** receive an update on progress and locations

**15. Correspondence**

**Recommendation:** discussion

**15.1 Letter from the Pensions Regulator**

**Recommendation:** note

**15.2 Dedicated parish phone number**

**16. Parish Area and Boundary**

**Recommendation:** discussion - Review Map (SG), design of literature and getting the initial petition signed

**17. Government Boundary Review – North Warwickshire**

**Recommendation:** discussion

**18. Highways Matters**

**Recommendation:** Receive and discuss highways matters

**18.1 Closing off of Watery Lane**

**Recommendation:** receive an update

**18.2 Broken and missing road signs**

**Recommendation:** discussion and progress report

**18.3 Improvements to Hollyfast Lane (currently access only road)**

**Recommendation:** discussion

**18.4 75<sup>th</sup> British National Ploughing Championships & Country Festival**

**Recommendation:** discussion - event to take place on 11<sup>th</sup> and 12<sup>th</sup> October 2025

**18.5 Speed of traffic on Wall Hill Road**

**Recommendation:** discussion

**18.6 Tree survey**

**Recommendation:** receive an update

**19. Councillor Email Addresses**

**Recommendation:** discuss progress

**20. Finance**

**20.1 To approve payments**

**Expenditure - 2025-26**

DATE	REF	PAYEE	DETAILS	AMOUNT	VAT
19.06.25	E23	Zurich	Insurance	£300.00	£32.00
19.06.25	E24	Freeola	Website	£14.76	£2.46
30.06.25	E25	Unity	Service Charge	£6.00	£0.00
11.07.25	E26	J Chatterton	Clerk Salary July	DPA	£0.00
11.07.25	E27	HMRC	Tax & NI Clerk	DPA	£0.00
11.07.25	E28	J Chatterton	Clerk office allowance, phone	£36.00	£0.00
16.07.25	E29	DM Payroll Services Ltd	Half year payroll service INV-4438	£72.00	£12.00

**Income – 2025-26**

DATE	REF	PAYEE	DETAILS	AMOUNT
30.06.25	R	Barclays	Interest	£61.69

**20.2 Bank Reconciliation 30<sup>th</sup> June 2025**

**Recommendation:** receive and approve

**20.3 Quarterly Report 30<sup>th</sup> June 2025**

**Recommendation:** receive and approve

**21. Coventry City Council Complaint**

**Recommendation:** discussion of meeting on 23<sup>rd</sup> June with Julie Nugent

**22. Councillor's Reports and Items for Future Agendas**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**23. Date of the Next Meeting**

To confirm the date of the next meeting as **WEDNESDAY 10<sup>th</sup> September 2025**, Members are reminded that meetings will be held on the second Wednesday of each month except for August in future.