



Clerk to the Council:

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15th January 2024

Dear Councillor

You are hereby summoned to attend the meeting of Allesley Parish Council being held on **Monday 22nd January 2024 at 7:45pm**, the meeting will be held at Corley Village Hall, Church Lane, CV7 8AZ. If you are unable to attend, please forward your apologies to the Clerk.

*Jane Chatterton CiLCA PSLCC
Clerk & RFO to Allesley Parish Council*

Members of the public and press are welcome to attend

A G E N D A

1. **PUBLIC FORUM** To adjourn to allow public participation
2. **UPDATES FROM WARD COUNCILLORS**
3. **APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence
4. **MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
5. **MINUTES OF THE PREVIOUS MEETINGS**
To approve minutes of the Parish Council Meeting held on 13th November 2023
6. **MATTERS ARISING**
Recommendation: Receive updates on matters not listed as agenda items
7. **HIGHWAYS MATTERS – Cllr Davies to lead**
Recommendation: Receive and discuss highways matters
 - 7.1 **Closing off of Watery Lane**
Recommendation: receive updates and establish a completion date
 - 7.2 **HGV signs**
 - 7.3 **Speeding issues Wall Hill Road**
 - 7.4 **Traffic Issues Hollyfast Lane**
8. **PLANNING MATTERS – Cllr Hobson to lead**
To Consider Planning Applications received since the last meeting
9. **FLOODING – Cllr Swann to lead**
Recommendation: discussion

10. SOCIAL MEDIA UPDATE – Cllr Parry to lead**Recommendation:** Receive an update and set up other admins**11. POLICE AND CRIME UPDATE – Cllr Farrar to lead****Recommendation:** Discussion**12. FLY TIPPING – Cllr Parry to lead****Recommendation:** receive updates**13. CCTV – Cllrs Hobson, Burton****Recommendation:** Receive an update on progress and locations**14. CORRESPONDENCE****14.1 FOI Response from CCC****Recommendation:** Discussion**14.2 Coventry City Council Complaint****Recommendation:** discussion**14.3 Blocked footpath Common Lane/Church Lane corner****Recommendation:** discussion**15. WALC Membership 2024-25****Recommendation:** discussion**16. FINANCE****16.1 To approve payments****Expenditure****2023-24**

DATE	REF	PAYEE	DETAILS	AMOUNT
06.11.23	E41	J Chatterton	Clerk Salary November	DPA
06.11.23	E42	HMRC	Tax & NI Clerk November	DPA
06.11.23	E43	J Chatterton	Clerk expenses Nov	£26.00
06.11.23	E44	J Chatterton	Correction	£10.00
30.11.23	E45	J Chatterton	Clerk Salary December	DPA
30.11.23	E46	HMRC	Tax & NI Clerk December	DPA
12.12.23	E47	DM Payroll	Payroll half year	£60.00
12.12.23	E48	Gordon Marston	Half year hosting fee	£50.00
12.12.23	E49	Dan Jackson	Half year hosting fee	£50.00
12.12.23	E50	Peter Llewellyn	Half year hosting fee	£50.00
12.12.23	E51	David Docker	Half year hosting fee	£50.00
12.12.23	E52	Jane Chatterton	Clerk expenses Dec	£36.00
08.12.23	E53	Freeola		£13.86*
30.12.23	E54	Unity	Service Charge	£18.00
02.02.24	E55	J Chatterton	Microsoft Renewal	£59.99*
02.01.24	E56	J Chatterton	Clerk Salary January	DPA
02.01.24	E57	HMRC	Tax & NI Clerk January	DPA
02.01.24	E58	Heritages	Full Winter cut	£1,020.00*
02.01.24	E59	J Chatterton	Stationery & Supplies	£83.46*

**inc VAT*

16.2 Bank Reconciliation 31st December 2023

Recommendation: receive and approve

16.3 Quarterly Report 31st December 2023

Recommendation: receive and approve

17. Parish area and boundary/Government Boundary Review – North Warwickshire

Recommendation: discussion

18. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Date of the next meeting

To confirm the date of the next meeting as 26th February 2024.