

Clerk to the Council:

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15th February 2021

Dear Councillor

You are hereby summoned to attend the meeting of Allesley Parish Council being held on **22nd February 2021 at 7:45pm**, the meeting will be held via Zoom. Login details will be provided separately. If you are unable to attend, please forward your apologies to the Clerk.



Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

Attendance by Rob Back, Strategic Lead, Coventry City Council

1. PUBLIC FORUM To adjourn to allow public participation

2. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

3. Co-option of New Parish Council

Recommendation: Complete the co-option of applicant

4. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

- (a) Councillors are reminded of the need to keep their Register of Interests form up to date
- (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
- (c) To declare any Other Disclosable Interest in items on the agenda and their nature
- (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

5. MINUTES OF THE PREVIOUS MEETINGS

To approve minutes of the Parish Council Meeting held on 11th January 2021

6. MATTERS ARISING

Recommendation: Receive updates on matters not listed as agenda items

7. HIGHWAYS MATTERS

Recommendation: Receive and discuss highways matters

8. PLANNING MATTERS

To Consider Planning Applications received since the last meeting

Weekly list for the period 31 January to 6 February 2021

- 8.1 Application Number: DC/2021/0071**
Site: The Old Saw Mill Harvest Hill Lane
Proposal: Submission of details to discharge condition: 5 - hard and soft landscaping, 6 - landscape management plan and 9 - refuse bin storage imposed on planning permission FUL/2019/1389 for proposed change of use from B2 to C3 (residential) consisting of 7 barn conversions and demolition of an existing bungalow/office building with a replacement bungalow granted on 06/09/2019.
- 8.2 Application Number: HH/2020/2906**
Application Site: 171 Hawkes Mill Lane
Proposal: Loft conversion with raising of ridge height, rear dormer and front roof lights, and alteration of front dormer window

Weekly list for the period 7 February to 13 February 2021

Nothing to discuss

Weekly list for the period 14 February to 21 February 2021

TBC

9. CORRESPONDENCE

Recommendation: to discuss any correspondence received

9.1 Legislative changes to remote meetings - impact on meeting attendance

Recommendation: Discuss and receive an update

10. Flooding in the Parish

Recommendation: Receive an update

11. Finance

11.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Ref	Payee	Details	Amount
13.01.21	E38	J Chatterton	Salary January	DPA
13.01.21	E39	J Chatterton	Expenses January	£29.00
13.01.21	E40	WALC	Training 21199	£18.00
14.02.21	E41	J Chatterton	Salary February	DPA

12. Internal Auditor 2020-21

Recommendation: Approve the appointment of an Internal Auditor for 2020-21

13. Governance

Recommendation: Approve the following policies

1. APC Risk Assessment Policy Feb 2021
2. Asset Register Feb 2021
3. Internal Financial Controls Feb 2021
4. Health & Safety Policy Feb 2021

14. Mowing of Verges within the Parish

Recommendation: Receive an update

15. Police and Crime update

Recommendation: Discussion

16. CCTV

Recommendation: Receive an update

17. Meeting with CCC

Recommendation: Receive an update

18. KOGG Update

Recommendation: Receive an update

19. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. Date of the next meeting

To confirm the date of the next meeting as 12th April 2021