



**Clerk to the Council:**

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15<sup>th</sup> October 2018

Dear Councillor

The next meeting of Allesley Parish Council is being held on **22<sup>nd</sup> October 2018 at 7:45pm**, in the Bree Hall, All Saints Church, Allesley.

*J Chatterton*

Jane Chatterton  
Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. PUBLIC FORUM** To adjourn to allow public participation
- 2. APOLOGIES FOR ABSENCE**  
To receive apologies and approve reasons for absence
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 4. MINUTES OF THE PREVIOUS MEETINGS**  
To approve minutes of the Parish Council Meeting held on 3<sup>rd</sup> September 2018
- 5. MATTERS ARISING**  
**Recommendation:** Receive updates on matters not listed as agenda items
- 6. HIGHWAYS MATTERS**  
**Recommendation:** Receive and discuss highways matters
  - 6.1 Oak Tree (Junction of Wall Hill Road/Bridle Brook Lane)**  
**Recommendation:** Note

## 7. PLANNING MATTERS

To Consider Planning Applications received since the last meeting

### Weekly list for the period 24 September to 28 September 2018

- 7.1 Application Number: FUL/2018/2658**  
Application Site: Barkers Butts Rugby Football Club Pickford Grange Lane  
Proposal: Erection of an extension to the existing changing Room Block (Additional Changing Rooms) at Rugby Football Club (Re-submission of FUL/2018/2056)
- 7.2 Application Number: LDCP/2018/2510**  
Application Site: Harvest Hill Farm Oak Lane  
Certificate of Lawful Development  
Proposal: Lawful development certificate for proposed detached outbuilding / garage with porous driveway & hardstanding
- 7.3 Application Number: OUT/2018/2653**  
Application Site: 260A Hawkes Mill Lane  
Proposal: Outline application for demolition of existing buildings and erection of three dwellings (all matters except access reserved)

### Weekly list for the period 1 October to 5 October 2018

Nothing to note

### Weekly list for the period 8 October to 12 October 2018

- 7.4 Application Number: DC/2018/2723**  
Application Site: 234 Browns Lane  
Proposal: Discharge of Conditions: 3- Materials, 4- SUDS, 5- Method Statement & 6- Soil Contamination imposed on planning permission FUL/2015/3020 for Demolition of existing dwelling house and outbuildings on site and erection of 3 new detached dwellings with new access road granted on 29/10/15.

### Weekly list for the period 15 October to 19 October

TBC

## 8. CORRESPONDENCE

**Recommendation:** Discuss correspondence received

### 8.1 Loss of Liver & Pancreas Department University Hospital

**Recommendation:** Discussion

## 9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
22.10.18		J Chatterton	Clerk Salary (Oct)	
22.10.18		Freeola	Website Hosting fee	£10.33
22.10.18		DM Payroll Services	Payroll	£45.50
22.10.18		J Chatterton	Reimbursement Domain Name Charge	£19.16
22.10.18		J Chatterton	Office Allowance Sept & Oct	£36.00
22.10.18	DD	HMRC	Tax for Clerk (June quarter)	£200.54
22.10.18	DD	HMRC	Tax for Clerk (Sept quarter)	£200.00

**9.2 Bank Reconciliation up to 30<sup>th</sup> September 2018**

**Recommendation:** Approve

**9.3 Quarterly Report up to 30<sup>th</sup> September 2018**

**Recommendation:** Receive and note

**9.4 Expenditure over £100 up to 30<sup>th</sup> September 2018**

**Recommendation:** Receive and note

**10. Connecting Coventry strategy**

**Recommendation:** Discuss course of action for meeting

**11. Governance**

**11.1 Update on Clerk's Position**

**Recommendation:** Discuss & note

**12. Defibrillator Training**

**Recommendation:** Discussion

**13. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**14. Next Meeting**

To confirm the next meeting is scheduled for 26<sup>th</sup> November 2018