



Clerk to the Council:

Correspondence address: Belby, Common Lane, Corley CV7 8AQ

Phone 07877 559825

Email: Clerk.allesleypc@outlook.com Website: www.allesleyparishcouncil.org.uk

16th July 2018

Dear Councillor

The meeting of Allesley Parish Council is being held on **23rd July 2018 at 7:45pm**, in the Bree Hall, All Saints Church, Allesley.

Jane Chatterton
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

AGENDA

Confidential Session 7:45pm to 8:00pm – Parish Councillors Only
Councillor Vacancy

Recommendation: Appoint Councillor by Co-option

Main meeting starts at 8:00pm

- 1. PUBLIC FORUM** To adjourn to allow public participation
- 2. APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 4. MINUTES OF THE PREVIOUS MEETINGS**
To approve minutes of the Parish Council Meeting held on 25th June 2018
- 5. MATTERS ARISING**
Recommendation: Receive updates on matters not listed as agenda items
- 6. HIGHWAYS MATTERS**
Recommendation: Receive and discuss highways matters

7. PLANNING MATTERS

To Consider Planning Applications received since the last meeting

11th to 15th June 2018

Nothing to report

25th June to 29th June 2018

Nothing to note

2nd July to 6th July 2018

7.1	Application No:	LDCE/2018/1618
	Proposal:	Application for a Lawful Development Certificate for the continuous external storage of products as required by L Swann Merchants business
	Site:	Cornerways Farm Washbrook Lane COVENTRY CV5 9DL

9th July to 13th July 2018

Nothing to note

8. CORRESPONDENCE

Recommendation: Discuss correspondence received

9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
23.07.18		J Chatterton	Clerk Salary (July)	
23.07.18		J Chatterton	Office Allowance 1 st April to 30 th June & mileage <i>(Unpaid from June's meeting)</i>	£70.00
23.07.18		J Chatterton	Clerk Salary (August)	
23.07.18		J Chatterton	Office Allowance 1 st July to 31 st August	£36.00

9.2 Bank Reconciliation up to 30th June 2018

Recommendation: Receive and note

9.3 Quarterly Report up to 30th June 2018

Recommendation: Receive and note

9.4 Expenditure over £100

Recommendation: Receive and note

10. Connecting Coventry strategy

Recommendation: Discuss course of action

11. NHP

Recommendation: Receive an update

12. Governance

12.1 Privacy Notice

Recommendation: Approve policy

12.2 Data Protection Policy

Recommendation: Approve Updated Policy (including GDPR)

12.3 Complaints Procedure

Recommendation: Approve Procedure

13. Defibrillator Training

Recommendation: Discussion

14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. Next Meeting

To confirm the next meeting is scheduled for 3rd September 2018