



Clerk to the Council:

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18th March 2024

Dear Councillor

You are hereby summoned to attend the meeting of Allesley Parish Council being held on **Monday 25th March 2024 at 7:45pm**, the meeting will be held at Corley Village Hall, Church Lane, CV7 8AZ. If you are unable to attend, please forward your apologies to the Clerk.

*Jane Chatterton CiLCA PSLCC
Clerk & RFO to Allesley Parish Council*

Members of the public and press are welcome to attend

A G E N D A

1. **PUBLIC FORUM** To adjourn to allow public participation
2. **UPDATES FROM WARD COUNCILLORS**
3. **APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence
4. **MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
5. **MINUTES OF THE PREVIOUS MEETINGS**
To approve minutes of the Parish Council Meeting held on 26th February 2024
6. **MATTERS ARISING**
Recommendation: Receive updates on matters not listed as agenda items
7. **PLANNING MATTERS – Cllrs Hobson and Grove to lead**
To Consider Planning Applications received since the last meeting
8. **FLOODING – Cllr Swann to lead**
Recommendation: discussion
9. **SOCIAL MEDIA UPDATE – Cllr Parry to lead**
Recommendation: Receive an update and set up other admins
10. **POLICE AND CRIME UPDATE – Cllr Farrar to lead**
Recommendation: Discussion
11. **FLY TIPPING – Cllr Parry to lead**
Recommendation: receive updates
12. **CCTV – Cllrs Hobson and Burton to lead**
Recommendation: Receive an update on progress and locations

13. CORRESPONDENCE

Recommendation: discussion

14. Parish area and boundary/Government Boundary Review – North Warwickshire

Recommendation: discussion

15. HIGHWAYS MATTERS – Cllr Davies to lead

Recommendation: Receive and discuss highways matters

15.1 Closing off of Watery Lane

Recommendation: receive updates and establish a completion date

15.2 HGV signs

15.3 Speeding issues Wall Hill Road

15.4 Traffic Issues Hollyfast Lane

16. FINANCE

16.1 To approve payments

Expenditure

2023-24

DATE	REF	PAYEE	DETAILS	AMOUNT
08.03.24	E65	Freeola		£14.76*
01.03.24	E66	J Chatterton	Clerk Salary March	DPA
01.03.24	E77	HMRC	Tax & NI March	DPA
01.03.24	E78	J Chatterton	Expenses March	£36.00

**Inc VAT*

17. GOVERNANCE

Recommendation: to approve the following policies

1. APC Risk Assessment Policy March 2024 (*no update*)
2. Internal Financial Controls March 2024 (*no update*)
3. Health & Safety Policy March 2024 (*no update*)
4. Asset Register 2023-24 (Requires Review)

18. Coventry City Council Complaint

Recommendation: discussion

19. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. Date of the next meeting

To confirm the date of the next meeting as 13th May 2024 following the Annual Parish Council Meeting.