

ALLESLEY PARISH COUNCIL**Minutes of the PARISH COUNCIL MEETING held at 7:45pm****9th October 2023 the meeting was held at Corley Village Hall, Church Lane, Corley**

Present: Councillor T Burton (Chairman) Councillor V Parry
Councillor M Davies Councillor I Farrar
Councillor S Grove

Ward Councillors: 0

Public: 2

In Attendance: Jane Chatterton, Clerk & RFO

Councillor Burton was in the Chair.

The Chairman opened the meeting.

497. PUBLIC FORUM To adjourn to allow public participation

Barking dogs – property Wall Hill Road

The Parish Council had raised the issue again at the PC and CCC Meeting in October requesting the CCC Legal Team and Environmental Services look into the issue. No response as yet.

ACTION: chase again.

498. UPDATES FROM WARD COUNCILLORS

None present.

499. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Swann and Hobson.

500. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

501. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on 11th September 2023 were received and discussed.

RESOLVED THAT the minutes of the Parish Council Meeting held on 11th September 2023 were approved.

502. MATTERS ARISING

There were no matters arising.

503. HIGHWAYS MATTERS – Cllr Davies to lead

Flooding Harvest Hill Lane – There had been no response from Frances Ireland.

ACTION: Councillor Davies to chase.

Flooding Oak Lane – again no action from CCC on Oak Lane flooding. Residents are concerned. It was suggested that planting trees in the field might help the problem.

ACTION:

- (i) Councillor Davies to chase CCC and liaise with the residents.
- (ii) Councillor Burton to raise with Martin Brandreth tomorrow.

Japanese knotweed on Wall Hill Road – it was reported that it looks like it had been blanket sprayed. Although this seems to have killed it for now, the technique on watercourses should be to inject stems up to three times. Spraying watercourses could be an offence.

ACTION: monitor.

Oak Lane tree planting -

ACTION: Councillor Davies to pursue the officers at CCC.

Development on A45 – Councillor Davies had attended a site visit with Ian Lewis which was informative. Mr Lewis would provide APC with some phasing plans to look at. Councillors were able to visit Pickford Gate Bridge, Ian Lewis had offered up to 15 people to have walking site visit.

ACTION: arrange a site visit.

HGV signage – new signage was required, suggestions included signs that light up as the HGVs approach them and say “unsuitable for HGVs”. Ian Lewis had suggested contacting Rachel Goodyer about specific signs for Oak Lane etc.

ACTION: Discuss with Rachel Goodyer at November’s meeting.

503.1 Closing off of Watery Lane

Despite chasing by the Clerk and Councillor Grove no response had been received since the last email prior to September’s meeting.

ACTION: invite Rachel Goodyer to November’s meeting.

503.2 HGV signs

Discussed under Highways.

503.3 Speeding issues Wall Hill Road

ACTION: Raise with Rachel Goodyer at November’s meeting

504.4 Verge mowing contractor

It was noted that the current contractor would no longer be available due to the partners retiring in the new year. Robert Heritage would be continuing as a sole trader and was available to continue to provide the mowing service.

ACTION:

- (i) Engage Robert Heritage to mow the parish verges.
- (ii) Review after the Spring cut.

505. PLANNING MATTERS – Cllr Hobson to lead

To Consider Planning Applications received since the last meeting

Barn Conversion on Oak Lane – it was noted that they had used materials not approved by the planning permission conditions, namely plastic instead of timber and tiles.

ACTION: Councillor Hobson to raise with the Ward Councillor to address this on our behalf.

It was noted that although the parish council are unable to force an application to planning committee in Coventry, in contradiction to neighbouring authorities, the ward councillor can.

ACTION: request Councillor Jandu to act when we have an Objection to a Planning Application

505.1 Questions to and response from Rob Back

ACTION:

- (i) Create a list of outstanding items.
- (ii) S106 document promised in April 2023 had not been received – Clerk to chase.

506. Drone Footage

ACTION: agenda item for January's meeting.

507. FLOODING

Nothing further to discuss.

508. SOCIAL MEDIA UPDATE – Cllr Parry to lead

ACTION: Clerk to create a new Facebook page.

509. POLICE AND CRIME UPDATE

Nothing to discuss.

510. FLY TIPPING

Incidents continued, especially in Hollyfast Lane. All fly tipping had been reported.

ACTION: Look at closing off Hollyfast Lane with a physical barrier like Butt Lane.

511. CCTV – Cllrs Hobson, Burton

ACTION:

- (i) Agenda item for November's meeting.
- (ii) going forward poles to be green.

512. CORRESPONDENCE

Nothing to discuss.

513. FINANCE

513.1 To approve payments

Expenditure

2023-24

DATE	REF	CHEQUE	PAYEE	DETAILS	AMOUNT
01.09.23	E31	BACS	J Chatterton	Clerk Salay September	DPA
01.09.23	E32	BACS	HMRC	Tax & NI Clerk Sept	DPA
01.09.23	E33	BACS	Freeola		£13.86*
01.09.23	E34	BACS	David Docker	CCTV June	£50.00
01.09.23	E35	BACS	Gordon Marston	CCTV June	£50.00
01.09.23	E36	BACS	The Sign Shed	CCTV signage	£122.15*

*inc VAT

RESOLVED THAT the payments be approved.

513.2 Bank Reconciliation 30th September 2023

The Bank Reconciliation 30th September 2023 was received and discussed.

Balance per bank statements as at 30 th September 2023:	£	£
Account 1 Unity	£14,172.18	
Account 2 Barclays	£19,344.30	
	<u>£33,516.48</u>	£33,516.48
Less: any unsigned cheques at 30 th September 2023		
		<u>(£0.00)</u>
Add: any un-banked cash at 30 th September 2023	£0.00	
		<u>£33,516.48</u>
Net balances as at 30 th September 2023		<u>£33,516.48</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 st April 2023	£21,834.60
Add Receipts up to 30 th September 2023	£19,612.07
Less: Payments up to 30 th September 2023	<u>(£7,930.19)</u>
Closing balance per cash book as at 30 th September 2023	<u>£33,516.48</u>

RESOLVED THAT the Bank Reconciliation 30th September 2023 be approved.

513.3 Quarterly Report 30th September 2023

The Quarterly Report 30th September 2023 was received and discussed.

RESOLVED THAT the Quarterly Report 30th September 2023 be approved.

514. Feedback from CCC and PC meeting

The injunction regarding noise from dogs on Wall Hill Road was raised, as was the incorrectly sited boundary fence. A response was promised.

The issue of failure to consult with the Parish Council on Permitted Development Applications/Prior Approvals was raised, with particular reference to a building which had appeared on Watery Lane with no apparent consultation or prior approval. Rob Back promised to get enforcement to investigate immediately.

515. Parish area and boundary

The Clerk and Chairman had met with Julie Newman (legal services) and Liz Read (elections officer) to discuss the proposed changes. Liz Read had stated that both authorities would need to agree any change of principal authority. It was made clear that this must not be confused with the upcoming boundary review due to complete in 2025, however all background work could be completed in order that we could proceed immediately after the boundary review was completed.

ACTION:

- (i) Start the process and make sure that residents understand that this is not connected to the current Ward Boundary Review.
- (ii) Contact NWBC.

516. Boundary Review – North Warwickshire

As above.

517. Councillor's reports and items for future Agenda:**November's agenda:**

- Invite Rachel Goodyer to November's meeting
- Budget and Precept setting
- Report on how many people live in each Road in the parish Male/female divide

518. Date of the next meeting

The date of the next meeting was confirmed as 13th November 2023.