

ALLESLEY PARISH COUNCIL

Minutes of the **PARISH COUNCIL MEETING** held at 7:45pm

10th September 2025 the meeting was held at Corley Village Hall, Church Lane, Corley

Present: Councillor T Burton (Chairman) Councillor Hobson
Councillor M Davies Councillor V Parry
Councillor S Grove Councillor I Farrar

Ward Councillors: 0

Public: 0

In Attendance: Jane Chatterton, Clerk & RFO

Councillor Burton was in the Chair

The Chairman opened the meeting.

836. Public Forum

There were no members of the public present.

837. Apologies for Absence

Apologies for absence were received from Parish Councillors; Swann, Hobson and Gilleran. CCC Councillor Jandu and Christopher.

Councillor Birdi wasn't present.

Councillors are reminded that apologies for absence should be sent to the Clerk in writing prior to the meeting.

838. Members' Code of Conduct – Declarations of Interest

There were no declarations of interest.

It was emphasised that Councillors must declare interests.

838.1 Councillor DPI forms

ACTION: Clerk to email Councillors current DPI forms for review. Councillors to update as necessary.

839. Updates from Ward Councillors

Councillor Birdi – absent.

Councillor Jandu – absent.

Councillor Christopher - absent

No reports received.

840. Correspondence

840.1 Gated entrance to 59 The Windmill Hill

The Parish Council had been contacted with the concern that the overgrown weeds and brambles are a trip hazard. The site is outside of the parish.

ACTION: Councillor Davies to establish if this is private land or CCC highways.

840.2 Issue with National Grid

Correspondence had been received in relation to an incident which took place on 11/12th August. Planned maintenance to a tree on Oak Lane had necessitated an unplanned power outage which affected a vulnerable elderly couple who were very upset. This should not have taken place without adequate notice being given.

ACTION: Clerk to write to National Grid and CCC to assist the residents with their complaint.

841. Minutes of the Previous Meetings

The Minutes of the Parish Council Meeting held on 21st July 2025 were received and discussed.

RESOLVED THAT the minutes of the Parish Council Meeting held on 21st July 2025 be approved.

842. Matters Arising

Nothing to discuss.

843. Coventry City Council Complaint

Discussion of the response from Julie Nugent, CCC Chief Executive from 23rd June meeting including.

- Issues with CCC Planning Portal -
- Breach of CCC Injunction – Councillor Christopher
- Lack of any communication with Rob Back -
- Communication Charter – progress through WALC

ACTION:

- (i) Invite Julie Nugent to October's meeting.
- (ii) Invite MP to October's meeting.
- (iii) Members requested to read the response and email their thoughts and comments to the group for consideration prior to the next meeting.

844. Planning Matters

To Consider Planning Applications received since the last meeting and discuss any enforcement matters.

It was reported that Councillor Gilleran was now responsible for updating the lists.

ACTION: Clerk to forward Councillor Davies a list of properties in the parish.

844.1 Review of outstanding applications and planning enforcement matters

844.1.1 Waverley House, Tamworth Road

ACTION: Clerk to contact Enforcement for an update. (continuing with the development, new build without permission).

844.1.2 Wall Hill Farm House, Wall Hill Road

ACTION: Clerk to contact Enforcement in relation to removal of hedge and replacement hedge

844.1.3 Wall Hill Farm House, Wall Hill Road

As reported previously since the hedgerow had been completely removed the wall was leaning into the highway. Before and after photos had been sent to CCC. It was noted that cars are taking a wider line when passing and crossing onto the other side of the carriageway.

ACTION: Clerk to contact Highways for an update.

844.1.4 Replacement dwelling on Wall Hill Road

Complaints had been received alleging that the property was in fact being built as a business premises for a medical business. It was also alleged that the new owner also owns a property on Tamworth Road for the same purpose. As the property is just over the parish boundary it is outside of our jurisdiction.

ACTION: Clerk to raise concerns with clerk to Corley PC.

845. Burning of trade waste

Reports of burning of trade waste continued. The owner of the land continued to bring waste to the site to burn. It is believed that the individual does not have the appropriate licence to remove and dispose of waste. Two fires had been reported within the last week. The smoke from the fires is causing a nuisance to neighbours.

The Parish Council had been requested by Martin McHugh, Street Enforcement Manager, Environmental Services to notify one of his officers when a fire was still burning and they would attend site.

It was noted that on 4th September, following two reports of the landowner attending site and setting fire to a pile of mattresses the Clerk rang the number provided by Mr McHugh. She was put through to an Officer who wouldn't listen to the issue and said that he would not attend site.

The clerk had contacted the Chairman following this call raising concerns as to the way she had been spoken to by the Officer as well as his attitude towards the problem. The Chairman has written to Adrian West to raise a formal grievance.

It was noted that PC Members should contact Mr Tony Lucas when incidents happened in the future.

ACTION:

- (i) Clerk to write to Enforcement.
- (ii) Cllr Christopher be invited to attend a meeting with PC Members to go through all the issues we were dealing with.

846. Flooding

Nothing to report due to the dry weather.

847. Social Media Update

Nothing to report.

848. Police and Crime update**848.1 Nuisance car**

Reports had been received in relation to a high-performance vehicle which is being driven dangerously throughout the parish during the night.

ACTION: Clerk to report.

849. Fly Tipping

Councillor Parry reported that she had recovered several number plates and gas cannisters from ditches in the Parish. As requested, these had been taken to the Police Station.

Other incidents of fly tipping had been reported to CCC for removal.

850. CCTV

Police had contacted the Chairman to request footage of an incident in July. However, by the time the officer attended (over 6 weeks after the event) to view the footage it had expired.

ACTION: Clerk to liaise with Cllr Farrar for recommendations for Wildlife cameras.

851. Parish Area and Boundary

The Parish Area Map was reviewed showing the suggestive amendments to the Parish Boundary.

ACTION:

- (i) Leaflet for distribution to be designed.
- (ii) Canvassing of Parishioners required listing the benefits.
- (iii) Separate email to be set up for consultation/communication on the Parish Area and boundary review.
- (iv) Following canvassing/information sharing – Petition to be started.

852. Government Boundary Review – North Warwickshire

ACTION: Meeting to be arranged with the North Warwickshire Council Leader, Clerk to make contact.

853. Highways Matters

853.1 Potholes

ACTION: Notify Cllr Davies of any potholes in the parish for reporting to CCC.

853.3 CCC Tree Contractor

It was reported that several complaints had been received in relation to work being carried out on behalf of CCC to highway trees.

ACTION: monitor further works.

It was agreed that we monitor and if necessary, send an email after the next meeting.

853.4 Eastern Green Development

Councillor Davies reported back on a meeting with Ian Lewis.

New saplings

During the dry summer, Beechwood have watered the saplings on the graded embankments around the new bridge, up to twice a week. However, any lost trees or plants will be replaced if they fail in accordance with the planning conditions.

Cyclists crossing the A45

Cllr Davies reported that cyclists are crossing the A45 at the Oak Lane junction, new signage is required to alert cyclists and pedestrians that the new bridge is open for them to use.

It was also requested that the footpath across the field from Brick Hill Lane to the new bridge be reinstated before crops begin to grow again, Mr Ian Lewis to action.

Various outstanding Highways issues

A meeting with Mark O'Connell, mark.oconnell@coventry.gov.uk interim Head of Highways, has been suggested, to address many highways issues which the parish council has been unable to resolve with CCC.

ACTION:

- (i) A draft list of issues to be provided to the Clerk and Cllr Burton by Cllr Davies.
- (ii) Clerk to request a meeting.

853.5 Closing off of Watery Lane

The proposals would be discussed by CCC at a meeting in September. The Parish Council awaited the outcome.

ACTION: Clerk to chase a response after the meeting.

853.6 Broken and missing road signs

Cllr Parry has completed her survey of signs; there was not sufficient time remaining to go through this at the meeting.

ACTION: Chairman and Councillor Parry to review.

853.7 Improvements to Hollyfast Lane (currently access only road)

Cllr Davies requested a junction capacity assessment be carried out for Hollyfast Lane/Tamworth Road junction, to justify our request for closure.

ACTION: Clerk to liaise with Cllr Davies.

853.8 75th British National Ploughing Championships & Country Festival

ACTION: Chairman and Councillors to meet with Mr Brandreth outside the PC meeting to discuss the finer details.

853.9 Speed of traffic on Wall Hill Road

No further update.

853.10 Tree survey**ACTION:**

- (i) need to find out the mechanism for how CCC are dealing with the Ash die back in the Parish. (Cllr Farrar to email the Clerk further information.)
- (ii) list of trees throughout the parish that need TPOs to be created, Cllr Farrar to lead.

853.11 Road surface Bridle Brook Lane

The subsiding road surface on Bridle Brook Lane had been reported to CCC.

ACTION:

- (i) Clerk to request a repair of the cracked road.
- (ii) Cllr Davies to survey the roads in the Parish and make a list of roads with cracks and add to the meeting.

854. Councillor Email Addresses

ACTION: Cllr Gilleran to progress and assist with the set up.

855. Finance**855.1 To approve payments****Expenditure - 2025-26**

DATE	REF	PAYEE	DETAILS	AMOUNT	VAT
30.06.25	E30	Unity Bank	Service Charge	£6.00	£0.00
06.08.25	E31	J Chatterton	Clerk Salary August inc back pay	DPA	£0.00
06.08.25	E32	HMRC	Tax & NI Clerk	DPA	£0.00
06.08.25	E33	Heritages	Mowing inv	£1,020.00	£170.00
06.08.25	E34	J Chatterton	Clerk Office allowance, phone	£36.00	£0.00
30.08.25	E35	Unity Bank	Service Charge	£6.00	£0.00
02.09.25	E36	J Chatterton	Clerk Salary September	DPA	£0.00
02.09.25	E37	HMRC	Tax & NI Clerk	DPA	£0.00
02.09.25	E38	J Chatterton	Clerk Office Allowance, phone	£36.00	£0.00
08.09.25	E39	Freeola	Website	£14.76	£2.46

RESOLVED THAT the payments be approved.

856. Councillor's Reports and Items for Future Agendas

Invite to October's meeting:

Julie Nugent

MP Taiwo Owatemi

857. Date of the Next Meeting

The date of the next meeting was confirmed as **WEDNESDAY 8th October 2025**

Meeting closed at 9:50pm.