

## ALLESLEY PARISH COUNCIL

Minutes of the **PARISH COUNCIL MEETING** held at 7:45pm

12<sup>th</sup> June 2023 the meeting was held at Corley Village Hall, Church Lane, Corley

**Present:** Councillor T Burton (Chairman) Councillor S Grove  
Councillor L Swann Councillor V Parry  
Councillor M Davies

**Ward Councillors:** Councillor Keogh (arrived late)

**Public:** 2

**In Attendance:** Jane Chatterton, Clerk & RFO

*Councillor Burton was in the Chair.*

The Chairman opened the meeting.

### 433. PUBLIC FORUM

Excessive dog barking, puppy farm – Resident asked for an update on what the Parish Council had done in relation to the issues from a property on Wall Hill Road. The Clerk provided an update on the various agencies who had been contacted. Further action would need to be taken by them.

#### ACTION:

- (i) Clerk to send the resident the contact details for the Enforcement Team and Local MP.
- (ii) Resident advised to seek own legal advice.
- (iii) This would be a matter for the resident to pursue with CCC and the MP and had become beyond the remit of the Parish Council.

### 434. UPDATES FROM WARD COUNCILLORS

There were no Ward Councillors present.

### 435. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Farrar and Hobson and Ward Councillors Councillor Birdi and Jandu.

### 436. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

### 437. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on 9<sup>th</sup> May 2023 were received and discussed.

**RESOLVED THAT** the minutes of the meeting held on 9<sup>th</sup> May 2023 be approved.

### 438. MATTERS ARISING

There were no matters arising which were not listed on the agenda.

**439. COUNCILLOR VACANCY**

It was noted that the vacancy had been advertised on the Noticeboard and the Website.

**ACTION:** vacancy to be advertised on the Facebook page.

**440. HIGHWAYS MATTERS**

Councillor Davies updated on the following:

Flooding on Oak Lane – a meeting had taken place with the Flooding Drainage Engineer. The Engineer wasn't happy that only half of the job had been completed. There were still problems with the culvert. The Engineer would provide an update when known. To be included in my updates at next meeting.

Mowing – 2 complaints and 2 compliments had been received about the recent mowing of the parish verges. It was noted that the Summer cut would be scheduled soon and dependant on the weather and growth rate. Councillor Hobson had received complaints that Ted Pitts Lane had not been cut and the verges were a hazard to pedestrians. Councillor Davies had visited Joyce Butler and she was happy to wait for the summer cut. More details in the update.

Several further complaints had been received regarding the quality of the cut in general, it was understood that an unsuitable machine had been used.

**ACTION:** Councillor Burton to speak to the contractor regarding quality.

Contact had been made with Ian Lewis, CCC, he had agreed to attend September's meeting.

Oak tree planting on Oak Lane – a survey would be completed in Oak Lane with a view to planting new trees.

Bin at Elkin wood – CCC refuse collectors had been collection rubbish at Elkin Wood. Further request had been made for 2 bins to be installed. Advice was for the bin to be a standing metal bin.

Hollyfast Lane – there had been more fly tipping on Hollyfast Lane, it was noted that the signage was still missing.

HGV signs Oak Lane – This request had been passed to Ian Lewis.

Welcome to Allesley Parish signs – the various signs were looking tatty and needed refurbishment. The wording, which was confirmed as, black on white, needed repainting.

**ACTION:** Request CCC to update the cast iron signs.

Ted Pitts Lane – complaints had been received from a parishioner living on Ted Pitts Lane. This was a frequent issue and photographs and videos had been taken previously. It was confirmed that on investigation the Hogweed was just that and not Giant Hogweed as reported.

**ACTION:** Monitor.

Japanese Knotweed

**ACTION:** Councillor Davies to investigate.

Sewage - A smell had been noticeable for some time on Wall Hill Road close to the junction with Pikers Lane.

**ACTION:** Cllr Davies to investigate.

**440.1 Closing off of Watery Lane**

An update had been received from David Robinson, Coventry City Council.

CCC had completed the detailed design (amended to remove the KEEP CLEAR markings at each point of closure). Before progressing further, CCC were awaiting final approval from Warwickshire County Council which would allow CCC to make necessary changes to traffic signing at the Wall Hill Road end of Watery Lane, some of which lies just over the county boundary. Further contact with WCC was required to determine whether CCC were in a position to proceed with the intended alterations.

CCC had received quotations to supply and install the signs, bollards and road markings. This required further work with regard to specific funding being identified to progress the scheme and for clarification as to whether any contribution towards the scheme would need to be pursued.

**441. PLANNING MATTERS**

- 441.1 Reference:** PL/2023/0000822/HHA  
**Site:** Home Meadow Wall Hill Road Coventry. CV7 8AD  
**Proposal:** Application for proposed retention of existing sliding security gate and flanking fencing panels on western side; erection of linking sandstone wall topped with iron railings and iron pedestrian gate connecting to south-west corner of house; landscaping/planting at site entrance.

**RESOLVED THAT:** the Parish Council OBJECT to the application as the materials used did not comply with the Ancient Arden guidelines and would not be approved as a normal application.

**442. FLOODING**

Nothing further to report.

**443. SOCIAL MEDIA UPDATE**

**ACTION:** Clerk to start a new Facebook page.

**444. POLICE AND CRIME UPDATE**

Nothing to report.

**ACTION:** Police attending July's meeting. Clerk to send the Officer the agenda.

**445. FLY TIPPING**

Flytipping including that on Hollyfast Lane had also been reported.

**446. CCTV**

It was noted that the sign layout was still outstanding and was now becoming urgent.

**Signage**

**ACTION:** Councillor Davies to circulate the draft signage prior to the next meeting.

**Old Police House site**

**ACTION:** Councillor Davies to visit when CCTV host payment forms had been circulated.

**446.1 Review policy for sharing footage/information**

**ACTION:** Agenda item for July’s meeting.

**446.2 CCTV host payments**

**RESOLVED THAT:**

- (i) An annual payment of £100.00 be paid to each host towards the cost of power and internet.
- (ii) This would be paid in 2 instalments in arrears in June and December.
- (iii) Add a section to Page 2 for host’s bank details.
- (iv) Host to be responsible for keeping their bank details up to date.
- (v) Councillors Burton/Grove to provide a list of serial number and hosts.

**447. CORRESPONDENCE**

Nothing new to note.

Councillor Burton updated that he had attended the Mayor Making Event.

**ACTION:** Send Councillor Birdi a letter of congratulations.

**448. FINANCE**

**448.1 To approve payments**

**Expenditure**

**2023-24**

DATE	REF	CHEQUE	PAYEE	DETAILS	AMOUNT
22.04.23	E7	Unity	HMRC	Month 10, 11, 12 Tax	£346.80
01.05.23	E8	Unity	J Chatterton	Clerk Salary May	DPA
01.05.23	E9	Unity	Heritages	Pole install	£480.00*
02.05.23	E10	Unity	J Chatterton	Expenses April	£55.80
01.06.23	E11	Unity	J Chatterton	Clerk Salary June	DPA
01.06.23	E12	Unity	HMRC	Clerk Tax June	£138.80
01.06.23	E13	Unity	J Chatterton	Zoom Partial payment	£28.78

\*inc VAT

**RESOLVED THAT** the payments be approved.

**448.2 Purchase of Printer**

The Clerk updated that the parish council needed to purchase a printer. They hadn’t owned one since the Clerk has been in post.

**ACTION:** Clerk to compare the purchase and running costs between a laser and ink jet printer.

**449. Parish area and boundary**

Discussion took place about the merits of requesting that the land in Allesley Parish being used for the new development on the Pickford Estate be taken out of the Parish. This would be a significantly sized estate which would be an urban development, different from the current rural Parish.

Councillors were concerned that the needs of Allesley Parish would not be met if the parish increased in size when thousands of homes were built.

**ACTION:** Further discussion to take place.

**449.1 Review of Parish Map**

**ACTION:** Councillor Burton to liaise with CCC and request a meeting to look at the next steps.

**450. Government Boundary Review – North Warwickshire**

Discussion took place on the possibility of moving the Allesley Parish boundary so that Allesley Parish moved out of Coventry and into North Warwickshire.

**ACTION:** Further discussion to take place.

**451. Councillor's reports and items for future Agenda:**

Agenda items for July's Meeting:

- Police in attendance
- HGV signs
- Welcome to Allesley signs
- CCTV signs
- Noticeboard update

**452. Date of the next meeting**

The date of the next meeting was confirmed as 17<sup>th</sup> July 2023.

The meeting closed at 9:30pm

SIGNED BY THE CHAIRMAN  
COUNCILLOR THOMAS BURTON

17<sup>th</sup> July 2023