

**ALLESLEY PARISH COUNCIL****Minutes of the PARISH COUNCIL MEETING held at 8:00pm****27<sup>th</sup> March 2023 the meeting was held at Corley Village Hall, Church Lane, Corley**

**Present:** Councillor T Burton (Chairman) Councillor A Hobson  
Councillor V Parry Councillor I Farrar  
Councillor M Davies Councillor S Grove  
Councillor L Swann

**Ward Councillors:** 0

**Public:** 0

**In Attendance:** Jane Chatterton, Clerk & RFO

Meeting Commenced at 8:00pm after all councillors had completed and checked their nomination paperwork for the forthcoming election.

*Councillor Burton was in the Chair.*

The Chairman opened the meeting.

**394. PUBLIC FORUM**

There were no members of public present.

**395. UPDATES FROM WARD COUNCILLORS**

There were no Ward Councillors present.

**396. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**397. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**

There were no declarations of interest.

**398. MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the Parish Council Meeting held on 27<sup>th</sup> February 2023 were received and discussed.

**RESOLVED THAT** the minutes of the Parish Council meeting held on 27<sup>th</sup> February 2023 were approved.

**399. MATTERS ARISING**

There were no matters arising which were not listed on the agenda.

**400. HIGHWAYS MATTERS**

Councillor Davies updated on the following:

Trees – lots of people needed to come together to discuss trees and planting schemes. More to follow at May's meeting.

Footpath survey – a lot of the footpaths had signs missing and some of the kissing gates were broken or had disappeared. She had liaised with CCC Rangers, and they had agreed to replace the broken gates, kissing gates etc. 17 had been surveyed already, when the others had been completed the list would be given to the Rangers at CCC.

They would then replace the kissing gates, stiles and directional signage.

TPOs were required for some trees on Oak Lane. It was noted that the tree officer only works 2 days a week.

**ACTION:** working with CCC on the TPOs to commence.

Oak Lane - Two RTAs had occurred by the Park Homes on Oak Lane, residents were concerned about the safety of dog walkers and other pedestrians. Vehicles were speeding along that part of the road. Some form of speed control was required, the possibility of including painting on the road was being looked at. Temporary 'Unsuitable for HGVs' signs need to be made permanent.

Dangerous road surface - A45 Eastbound coming up towards Pickford Gate – it was reported that the road quality had deteriorated. There were multiple potholes and the road surface had broken down a lot.

**ACTION:** Report to Ian Lewis.

Pickford Green Lane – road surface was breaking down due to all the road sweeping from the development traffic.

**ACTION:** Report to Highways.

Road closures – Oak Lane. The sign said that there would be full closure for 3 days from the 29<sup>th</sup> of March. There were no details on the signs of who was responsible for the road closure, despite there being a requirement for the signs to show this. Councillor Davies and the Clerk had contacted Steven Callow, Streetworks Manager – no reply. The closure was not on the list issued by the CCC.

Wall Hill Road Closure – signs had appeared on 27<sup>th</sup> March. No indication of who was carrying out the work and not on the weekly list. Had also been reported to Steven Callow – no reply.

#### **400.1 Closing off of Watery Lane**

Discussion of CCC's proposals took place. These had already been agreed by the Parish Council. A list of key holders was confirmed.

**ACTION:** Councillor Grove to send the list of key holders to CCC.

#### **401. PCs and CCC Meeting March 2023**

The latest PCs and CCC meeting is to take place on 30<sup>th</sup> March. The Clerk and Cllr Burton would be attending.

#### Things to raise:

- Road closures
- Continuity when officers leave
- Unsuitable for HGV signs in the Parish
- Ongoing issues with Planning Dept/Planning Portal

**402. PLANNING MATTERS – Cllr Hobson to lead**

Nothing to discuss.

**403. FLOODING – Cllr Swann to lead**

Nothing to report.

**404. SOCIAL MEDIA UPDATE**

**ACTION:** Reset the login details.

**405. POLICE AND CRIME UPDATE**

It was reported that on the 20<sup>th</sup> of March a crime had been captured on a councillor’s CCTV equipment. A contractor working on a property within the Parish had been targeted and their tools stolen from their van. This information had been passed to the Police. Empty toolboxes had also been found dumped on Washbrook Lane.

**ACTION:** Procedure for disseminating information when there is an incident required.

**406. FLY TIPPING – Cllr Parry to lead**

Nothing to report.

**407. CCTV – Cllrs Hobson, Burton**

**ACTION:** Councillor Davies to design the CCTV signage and circulate for approval.

**ACTION:** Process to disseminate information when there is a crime or request for footage. Councillor Hobson to draft and circulate.

**408. CORRESPONDENCE**

Councillors were reminded that nomination papers must be delivered to the council house by hand no later than 4<sup>th</sup> April.

**409. FINANCE**

**409.1 To approve payments**

**Expenditure**

**2022-23**

DATE	REF	CHEQUE	PAYEE	DETAILS	AMOUNT
27.02.23	E54	100347	J Chatterton	Clerk Salary March	DPA
27.02.23	E55	100349	J Chatterton	Expenses March	£36.00
27.02.23	E56	100350	Allesley PC	APC Account 2	£1,000.00
15.03.23	E57	DD	ICO	Membership	£35.00

\*inc VAT

**409.2 Internal and External Audits**

The Clerk reported that the Internal Auditor had been appointed and would be undertaking the Internal Audit review shortly.

AGAR to be completed at May’s Parish Council meeting.

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**410. Councillor's reports and items for future Agenda:**

- APCM – date would be determined by the Elections outcome.
- Parish area and boundary – decision whether to take the Pickford Estate out of the Parish.
- Government Boundary Review – Would we be better off under a different principal authority as we are the last remaining rural area under CCC.

**411. Date of the next meeting**

The date of the next meeting was confirmed as 9<sup>th</sup> May 2023 to include the Annual Parish Council Meeting. Members were reminded that this was a Tuesday because of the Coronation Bank Holiday.

The meeting closed at 9:35pm

SIGNED BY THE CHAIRMAN

9<sup>th</sup> May 2023