

J Chatterton
Clerk to Allesley Parish Council
Tel: 07877 559825
Clerk.allesleypc@outlook.com

COUNCIL MEETING

MONDAY, 4th SEPTEMBER 2017 at 7:45 PM

BREE HALL, ALL SAINTS CHURCH, ALLESLEY

1. PUBLIC FORUM To adjourn to allow public participation

2. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

- (a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.
- (b) To consider any written applications for dispensations in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda.

4. MINUTES OF THE PREVIOUS MEETING

To approve minutes of the Parish Council Meeting held on 24th July 2017

5. NEIGHBOURHOOD PLAN

Recommendation: Receive an update from Cllr Farrar on the Neighbourhood Plan

6. COVENTRY/WARWICKSHIRE PLANNING REVIEW

Recommendation:

- (i) To discuss, edit and vote on sending a letter/email (previously circulated) to:
- Every CCC Ward councillor
 - 3 Coventry MPs (Colleen Fletcher, James Cunningham, Geoffrey Robinson)
 - Meriden MP Caroline Spelman
 - CCC Head of Planning Tracy Miller
 - CCC Deputy Chief Executive Martin Yardley
 - West Midlands Mayor (Andy Street)
 - Secretary of State (Sajid Javid) and Shadow Secretary of State for Housing (John Healey)
 - Coventry Evening Telegraph and Coventry Observer
- (ii) To discuss and vote on officially joining and supporting the Citywide campaign to get CCC to review its Local Plan and stop building on Greenbelt. The Group is now officially called "Keep Our Greenbelt Green. Coventry & Warwickshire"
- (iii) To discuss and vote on officially supporting an event in association with AGRA and others in the Allesley/Eastern Green area
- (iv) To discuss/vote purchasing banners to use at the event (approx £100.00-£200.00)

7. HIGHWAYS MATTERS

Recommendation: Receive and discuss highways matters

8. PLANNING MATTERS

To Consider Planning Applications received since the last meeting

List Week Ending 28th July

8.1 Application Number: DC/2017/1766 Valid date: 25/07/2017
Application Site: Alton Hall Farm Washbrook Lane CV5 9DN
Proposal: Submission of details to discharge condition 4 (protected species method statement) :imposed on application reference FUL/2017/0040, granted on 3rd March 2017 for erection of a steel portal frame general purpose farm building for machinery storage

8.2 Application Number: HH/2017/1855 Valid date: 24/07/2017
Application Site: 105 The Windmill Hill CV5 9FR
Proposal: Erection of single storey side and rear extension

8.3 Application Number: LDCP/2017/1856 Valid date: 24/07/2017
Application Site: 105 The Windmill Hill CV5 9FR
Proposal: Application for a Lawful Development Certificate for proposed hip to gable loft conversion with dormer to rear and velux to front

List Week Ending 4th August

8.4 Application Number: HH/2017/1844 Valid date: 26/07/2017
Application Site: 294 Browns Lane, CV5 9EE
Proposal: Erection of 1st floor rear extension

8.5 Application Number: PA/2017/1886 Valid date: 28/07/2017
Application Site: Office Building at The Old Sawmill Harvest Hill Lane
Application Type: Prior Notification for Change of Use from business, hotels etc. to state-funded schools or registered nursery
Proposal: Prior approval notification for change of use from office building to state funded school

List Week Ending 11th August

8.6 Application Number: HH/2017/1951 Valid date: 02/08/2017
Application Site: The Gables Birmingham Road CV5 9BA
Proposal: Erection of double and single storey extension.

8.7 Application Number: LDCP/2017/1952 Valid date: 03/08/2017
Application Site: Frater House Washbrook Lane CV5 9FH
Proposal: Application for a Lawful Development Certificate for a proposed garage conversion and reinstating new window in existing opening, new window & door in place of garage doors.

List Week Commencing 14th August

None

List Week Commencing 21st August

8.8 Application Number: LDCE/2017/1963
Application Site: Cornerways Farm Washbrook Lane
Application Type: Certificate of Lawful Development [Existing]
Proposal: Lawful development certificate for existing mixed use of site for retail/storage building, two ancillary storage buildings, ancillary storage cabin, together with parking and external storage yard

9. CORRESPONDENCE

Recommendation: Receive/note/respond correspondence

- 9.1 Email from Martin Potts - Barn at a45 Brickhill Lane
- 9.2 Chief Constable for West Midlands Police request for a neighbourhood Police Officer to become involved in the preparation of your Neighbourhood Plan - response
- 9.3 Allesley Neighbourhood Plan - Email from Tyler Parkes 15/8 - response
- 9.4 Notification of Publication of Willenhall Neighbourhood Plan
- 9.5 WALC - work undertaken by other parish councils 15/8
- 9.6 notification of future training seminar re new data protection legislation
- 9.7 revised legal topic note - protection of common land and village greens
- 9.8 good councillors guide to neighbourhood planning
- 9.9 Receive and note email correspondence - Planning application FUL / 2017 / 1812, 114 Hawkes Mill Lane

10. Finance

10.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
		WALC	Annual subscription for current year	

10.2 Transparency Fund Application

Recommendation: To approve an application to the Transparency Fund for funds for website update to comply with the Transparency Code

10.3 Accounts – Year End 31st March 2017

Recommendation: Receive External Audit Report – Unqualified Audit Notice of conclusion of Audit 2016-17

11. PARISH COUNCIL BENCH

Recommendation: Discuss maintenance of parish council bench

12. MEETING DATES

Recommendation: Approve dates for future meetings (including re-arranging November's meeting)

13. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.



Jane Chatterton