

## ALLESLEY PARISH COUNCIL

Our website is at [www.allesleyparishcouncil.org.uk](http://www.allesleyparishcouncil.org.uk)

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Mrs D Weir  
Allesley Parish Council  
Tel: 01564 782549  
[allesleypc@hotmail.co.uk](mailto:allesleypc@hotmail.co.uk)

**To: All Members**

You are hereby summoned to attend a **Meeting of the Parish Council** which will be held on **Monday 10th April 2017** at **7.45 pm** in the **Bree Room, All Saints Church, Allesley** to transact the business set out on the Agenda below.

Yours sincerely

Diane Weir

**Allesley Parish Council**

1 Hereford House  
Old Warwick Road  
Lapworth  
Solihull B94 6LX

30<sup>th</sup> March 2017

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## COUNCIL MEETING MONDAY, 10 APRIL 2017 at 7:45 PM BREE HALL, ALL SAINTS CHURCH, ALLESLEY

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### AGENDA

#### 1. PUBLIC FORUM

#### 2. APOLOGIES FOR ABSENCE

#### 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

(a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

(b) To consider any written applications for dispensations in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda.

4. **MINUTES** To confirm the Minutes of the Meeting held on the 27th February 2017.

#### 5. HIGHWAYS MATTERS

Update.

#### 6. PLANNING MATTERS

Planning Applications – list to follow.

#### 7. CONSULTATION ON PROPOSED MODIFICATIONS TO COVENTRY CITY COUNCIL LOCAL PLAN AND CITY CENTRE ACTION PLAN (AAP) – PUBLICATION DRAFTS

Email from Coventry City Council dated 15<sup>th</sup> March 2017 refers. Members to consider amendments to Draft Local Plan. Cllr Farrar has requested members agree a formal response to the Local Plan amendments. Guidance given is that :

The Parish Council will need to include it's representor number as part of these responses; • Clearly highlight which change it's comments relate to; • Highlight if the Council's concerns relate to matters of soundness or legal compliance – and in accordance with national guidance; • Identify what, if any, additional changes should be made to the Plan and why; and representations to the Local Plan and AAP should be separated.

#### 8. NEIGHBOURHOOD PLAN

Members were to contact the Clerk with suggestions for an appropriate venue for a public meeting. Venue and Agenda for meeting to be agreed. Members to note the City Council's Planning Officer has asked for an update on the Neighbourhood Plan.

#### 9. WALC – NEWSLETTER /LEGAL TOPIC NOTES/FORTHCOMING SEMINARS

Post Offices – extended opening hours and banking service.

#### 10. ALL SAINTS CHURCH – REQUEST FOR DEFIBULATOR

All Saints Church have raised the possibility of having a community defibrillator purchased, however as the church premises are out of sight for many people in the village it is suggested that one might be purchased by the Parish Council and placed by the Pharmacy on the Birmingham Road. Members to consider request.

#### **11. RISK SCHEDULE**

Members to consider

#### **12. APPOINTMENT OF CLERK/RFO**

Members to consider whether Council or Staff Panel should interview candidates./ form interview panel.  
Members to consider role/hours/salary/pension.

#### **13. STAFF PANEL – TERMS OF REFERENCE**

Chairman of Staff Panel to report.

#### **14. NOTICE OF AUDIT**

Members to note receipt of Notice of Audit.

#### **15. FINANCE**

##### **a) Payments**

Payroll Agent's fee 2017/18

It is understood the fee includes payment of pension contributions

WALC – fee for attendance at AGM

##### **b) Appointment of Internal Auditor**

c) Automatic Enrolment – Acknowledgement of declaration of compliance

#### **16. BANKING ARRANGEMENTS AND AUTHORISED SIGNATORIES**

Members to consider.

#### **17. COMMUNICATIONS RECEIVED**