

ALLESLEY PARISH COUNCIL

Our website is at www.allesleyparishcouncil.org.uk

Mrs D Weir
Clerk to Allesley Parish Council
Tel: 01564 782549
allesleypc@hotmail.co.uk

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To: All Members

You are hereby summoned to attend the next **Meeting of the Parish Council** which will be held on **Monday 18th January 2016** at **7.30 pm** in the **Bree Room, All Saints Church, Allesley** to transact the business set out on the Agenda below.

Yours sincerely

Diane Weir
Clerk to the Council

1 Hereford House
Old Warwick Road
Lapworth
Solihull B94 6LX

12th January 2016

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COUNCIL MEETING MONDAY, 18 JANUARY 2016 at 7:45 PM BREE HALL, ALL SAINTS CHURCH, ALLESLEY

1. PUBLIC FORUM

2. APOLOGIES FOR ABSENCE

3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

(a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

(b) To consider any written applications for dispensations in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda.

4. MINUTES To confirm the Minutes of the Meeting held on the 30th November 2015.

5. MATTERS ARISING FROM THE MINUTES

6. COVENTRY HALF MARATHON – SUNDAY, 28TH FEBRUARY 2016

Email received dated 6th January regarding travel and access arrangements. Previously circulated to members.

7. NEIGHBOURHOOD PLAN – FEEDBACK FOLLOWING MEETING WITH THE CITY COUNCIL

a) Report of Working Party Meeting with Coventry City

b) Quotations for consultancy services for the preparation of a Neighbourhood Plan

c) Update on the Neighbourhood Plan for the Parish Magazine

c) A Working Party to be set up to progress the grant application by the Parish Council to enable a Neighbourhood Plan to be prepared and to progress the application for the Neighbourhood Plan

d) Members to consider how many members should the Working Party comprise of, including how many local residents should be invited to be members and how often it should meet / venue

8. SAFER NEIGHBOURHOODS INITIATIVE

Members requested this be an agenda item for the January Meeting. Email copied to members refers. Cllr Ms Smith to report following her meeting with Carol Cotterill on the 6th January.

9. COVENTRY DRAFT LOCAL PLAN – EASTERN GREEN SITE

Cllr Farrar has requested this item be on the agenda for discussion.

10. WALC CORRESPONDENCE/TRANSPARENCY FUND/ANNUAL REPORT

Application for equipment to comply with Transparency Code – The Clerk will have sufficient information prepared for the meeting.

11. WALC / NALC CORRESPONDENCE / FINANCIAL SEMINAR

Note from WALC on setting precept / Legal Topic Note on Pensions – email dated 4th January refers
Financial Contract Regulations – email dated 11th January refers / Finance Seminar – February

12. BABLAKE WARD FORUM – 27TH JANUARY 2016 AT 7.00 PM – KERESLEY GRANGE PRIMARY SCHOOL

Email dated 14th December refers (previously circulated)

13. EXTERNAL AUDIT

Following abolition of the Audit Commission the Parish Council has the opportunity to make it's own arrangements for appointing external auditors after 2017. NALC have set a deadline of 31st March 2016 for councils that wish to opt out of the new Sector Led Body arrangements. Members to consider – email from WALC dated 21st December refers. (Circulated previously).

14. WEBSITE HOSTING

The Parish Council will need to find someone to host the parish council's website – email dated 9th December refers. (Circulated previously).

15. NOMINATIONS FOR ATTENDANCE AT ROYAL GARDEN PARTY AT BUCKINGHAM PALACE TUESDAY 24TH MAY 2016

Email from WALC refers (circulated previously). Members to consider nomination

16. PRECEPT

Members to consider proposed expenditure for the next financial year. Note on setting the precept below draft budgets for guidance to be circulated.

17. REVIEW OF PARISH COUNCIL'S STANDING ORDERS

Cllr Shakespeare to report

The Clerk circulated updated Financial Regulations for review at the last Meeting, pending review of the revised model standing orders.

18. HIGHWAY MATTERS

a) HOLLYFAST LANE BEING USED AS A COMMUTER ROUTE

Members to consider

19. PLANNING MATTERS

a) Planning applications

List dated 4th December 2015

Application Number: FUL/2015/3843 Valid date: 20/11/2015 PS Code : 13

Applicaton Site: Brownhill Green United Reform Church Hawkes Mill Lane Applicaton Type: Full Applicaton

Post Code: CV5 9FQ Grid Ref: N. 430535 E. 282649

Proposal: Erecton of detached dwelling.

List dated 11th December 2015

No applications

List dated 18th December 2015

No applications

List dated 25th December 2015

No applications

List dated 8th January 2016

No applications

20. FINANCE

a) Payments

Avon Planning

Clerks Salary

21. MEETING DATES FOR 2016 Meeting dates for 2016 to be arranged

22. CLERKS HOURS OF WORK AND PENSION IMPLICATIONS

This item will be subject to the outcome of any discussions with regard to Committees and a Neighbourhood Plan.

23. COMMUNICATIONS RECEIVED

Yours sincerely

Diane Weir
Clerk/RFO Allesley Parish Council

12th January 2016

PRECEPT 2016-2017

In calculating the precept members must as far as possible secure that it will suffice for

- a) Next year's expenditure, including an allowance for contingencies – events likely but not certain to happen
- b) Outstanding expenditure incurred in previous years
- c) Expenditure likely to be incurred before the precepted sum
- d) Payments to a sinking fund, capital fund or renewal and repairs fund

Section 68(4) of the Local Government Act 1972

At the City Council's Cabinet meeting on 12th January 2016 the City Council set the tax base and grant figures for 2016/17. Allesley's tax base for 2016/17 is 318.3. The grant that will be paid this year is £621.

To calculate the impact of proposed expenditure, members should divide the proposed precept by the tax base for the parish.

Last year the City Council set a Tax Base of 309.2 in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992. The grant paid last year was £734. The Grant and precept amounted £4,200.

If when considering any budgetary item or the precept any member is in arrears of more than two months in his Council Tax Payments he must declare that Section 106 of the Local Government Finance Act 1972 applies and not vote

Failure to observe this can lead to prosecution and on conviction in the Courts to a fine. The Chairman at budget and precept times should remind members of this obligation.

Without the express authority of the Parish Council the limits on spending stipulated in the budget ought not to be exceeded, nor should expenditure be incurred on purposes not included in the budget

The proposed budget should be formally approved and adapted by a resolution of the Parish Council following discussion and should contain the necessary authority for the issue of a precept on the City Council.

Although a budget for specific expenditure may be included in the precept, the items identified in the precept do not bind the Parish Council and this is no guarantee that the expenditure will be approved in the next financial year.