

# ALLESLEY PARISH COUNCIL

*Clerk to the Council:*

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15<sup>th</sup> January 2018

Dear Councillor

You are hereby summoned to attend the meeting of Allesley Parish Council being held on **22<sup>nd</sup> January 2018 at 7:45pm**, in the Bree Hall, All Saints Church, Allesley. If you are unable to attend, please forward your apologies to the Clerk.



Jane Chatterton  
Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. PUBLIC FORUM** To adjourn to allow public participation
- 2. APOLOGIES FOR ABSENCE**  
To receive apologies and approve reasons for absence
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
  - (a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.
  - (b) To consider any written applications for dispensations in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda.
- 4. MINUTES OF THE PREVIOUS MEETINGS**  
To approve minutes of the Parish Council Meeting held on 4<sup>th</sup> December 2017
- 5. HIGHWAYS MATTERS**  
**Recommendation:** Receive and discuss highways matters
- 6. PLANNING MATTERS**  
To Consider Planning Applications received since the last meeting

**Weekly list for the period 04/12/2017 to 10/12/2017**

None to report

**Weekly list for the period 11/12/2017 to 15/12/2017**

None to report

**Weekly list for the period 18/12/17 to 22/12/17**

None to report

## Weekly list for the period 08/12/18 to 12/01/18

### 6.1 Application Number: HH/2017/2835

Application Site: 236 Hawkes Mill Lane

Proposal: Erection of side and rear extension, first floor extension and internal remodelling

## 7. CORRESPONDENCE

**Recommendation:** Receive/note/respond correspondence

### 7.1 Nomination for attendance at Garden Party

**Recommendation:** to receive nominations to attend Royal Garden Party at Buckingham Palace

### 7.2 Proposed Diversion of Public Footpath

**Recommendation:** To discuss and comment

## 8. Finance

8.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
22.12.18		Jane Chatterton	Salary January 2017	
22.12.18		Jane Chatterton	Expenses	£116.21
22.12.18		Jane Chatterton	Reimbursement of purchase of PC laptop & software	£348.99

## 9. Quarterly Accounts

**Recommendation:** Receive and note quarterly accounts up to 31<sup>st</sup> December 2017

## 10. Budget and Precept Request

**Recommendation:** Discuss budget requirement and precept request for 2018 19

## 11. Policies

**Recommendation:** Review/approve the following:

- 11.1 Standing Orders
- 11.2 Financial Regulations
- 11.3 Financial Control Document
- 11.4 Parish Risk Assessment
- 11.5 Health & Safety Policy
- 11.6 APC Publication Scheme
- 11.7 Data Protection Policy

## 12. GDPR

**Recommendation:** Discuss and note change in legislation

## 13. ICO Membership

**Recommendation:** Discuss if APC holds ICO membership, if not registration

## 14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.