

## ALLESLEY PARISH COUNCIL

Our website is at [www.allesleyparishcouncil.org.uk](http://www.allesleyparishcouncil.org.uk)

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Mrs D Weir  
Clerk to Allesley Parish Council  
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**To: All Members**

You are hereby summoned to attend the next **Meeting of the Parish Council** which will be held on **Monday 29<sup>th</sup> February 2016** at **7.45 pm** in the **Bree Room, All Saints Church, Allesley** to transact the business set out on the Agenda below.

Yours sincerely

Diane Weir  
Clerk to the Council

1 Hereford House  
Old Warwick Road  
Lapworth  
Solihull B94 6LX

19<sup>th</sup> February 2016

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## COUNCIL MEETING MONDAY, 29 FEBRUARY 2016 at 7:45 PM BREE HALL, ALL SAINTS CHURCH, ALLESLEY

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### 1. PUBLIC FORUM

### 2. APOLOGIES FOR ABSENCE

### 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

(a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

(b) To consider any written applications for dispensations in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda.

### 4. MINUTES To confirm the Minutes of the Meeting held on the 18<sup>th</sup> February 2016.

### 5. MATTERS ARISING FROM THE MINUTES

Coventry Half Marathon – 28th February  
WALC Transparency Fund

### 6. CASUAL VACANCY

Members to note that that a Casual Vacancy has arisen following the resignation of Cllr Deakin. Notice of the Vacancy will be given and if no request for a bye election is given in accordance with the statutory process, the Parish Council can seek to fill the vacancy by co-option.

### 7. WALL HILL ROAD – COMPLAINT RE SURFACE – POST TREATMENT WORKS

Complaint received from Cllr Burton on behalf of horseriders using Wall Hill Road, that the recently resurfaced road was a slipping hazard for horses. This was raised with the Highway Authority and post treatment work is to be undertaken to the recently resurfaced road by applying a treatment that will help prevent slipping. This work is being undertaken on the 20th February and will entail part road closure. Email dated 19<sup>th</sup> February refers.

### 8. NEIGHBOURHOOD PLAN – FEEDBACK FOLLOWING MEETING WITH PLANNING CONSULTANT

Cllrs Burton and Farrar to report

a) Application to be made to the City Council

b) Quotations for consultancy services for the preparation of a Neighbourhood Plan to be considered

c) Update on the Neighbourhood Plan for the Parish Magazine

### 9. COVENTRY CITY COUNCIL – PROPOSED ELECTION COSTS TO BE INTRODUCED FOR PARISH COUNCILS

Members to note report received from the City Council.

### 10. COVENTRY DRAFT LOCAL PLAN – EASTERN GREEN SITE

Cllr Farrar was delegated to prepare a draft response for the Council to consider. As soon as I receive this I will circulate it to members.

#### **11. WALC NEWSLETTER / NALC CORRESPONDENCE / ANNUAL BRIEFING DAY**

Correspondence received from WALC: Newsletter / Annual Briefing Day Saturday 12<sup>th</sup> March 2016 – fee £50 per delegate

#### **12. INTERNAL AUDIT**

Reappointment of Internal Auditor for 2015/2016 – members to consider

#### **13. WEBSITE HOSTING**

Members to consider find someone to host the parish council's website.

#### **14. POSTBOX INSTALLATION**

The postbox which was going to be site outside the relocated post office is no longer going ahead.

#### **15. REVIEW OF PARISH COUNCIL'S STANDING ORDERS**

The Clerk circulated updated Financial Regulations for review at the last Meeting, pending review of the revised model standing orders.

#### **16. PLANNING MATTERS**

a) Allesley Hotel – variation application

b) Planning applications

List to follow

#### **17. FINANCE**

a) Payments

WALC – finance seminar

Clerks Salary

**18. MEETING DATES FOR 2016** Meeting dates for 2016 to be arranged

#### **19. CLERKS HOURS OF WORK AND PENSION IMPLICATIONS**

This item will be subject to the outcome of any discussions with regard to Committees and a Neighbourhood Plan.

#### **20. COMMUNICATIONS RECEIVED**

Yours sincerely

Diane Weir  
Clerk/RFO Allesley Parish Council

19<sup>th</sup> February 2016