

ALLESLEY PARISH COUNCIL

Minutes of the Council Meeting held at 7:45pm
16th October 2017 at Bree Hall, All Saints Church, Allesley

Present: Councillor Burton (Vice Chairman)
Councillor Mrs J College
Councillor I Farrar

Ward Councillors: Councillor Glenn Williams

Public: 0

66/17 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Swann, Parry and Hobson.

In the absence of Councillor Swann, Councillor Burton Chaired the meeting.

67/17 MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no other declarations of interest.

68/17 MINUTES OF THE PREVIOUS MEETING

The minutes of the meetings held on 24th July 2017 and 4th September 2017 were approved.

RESOLVED that the minutes for 24th July 2017 and 4th September 2017 be approved and signed by the Vice Chairman.

Public Forum

The Vice Chairman suspended the Standing Orders.

Fly Tipping

Councillor Williams reported that there had been issues of fly tipping within the parish. A report had been commissioned by Coventry City Council which detailed levels of fly tipping in areas throughout the city.

A request for the installation of CCTV was discussed but at a recent Coventry City Council meeting negative comments had been made claiming that priority would not be given to areas such as Allesley Parish as they were deemed to be "too rural", "too leafy" and "too affluent".

ACTION: Parish Council to write a letter to CCC stating their disappointment by the CCC's attitude towards Allesley Parish's fly tipping problems.

Bin Collections

Councillor Williams reported that he had received 7 complaints from residents that their bins had not been emptied. It was confirmed that Councillor Williams was dealing with this. Situation to be monitored.

The Vice Chairman reinstated the Standing Orders.

69/17 NEIGHBOURHOOD PLAN

An update was received from Councillor Farrar on the Neighbourhood Plan. A meeting would be arranged to gather public opinion and volunteers to join the group.

RESOLVED that Councillor Farrar liaise with the Clerk to arrange a date for the meeting and would email relevant information and contact details.

70/17 COVENTRY/WARWICKSHIRE PLANNING REVIEW

Councillor Farrar updated that a letter of intention had been send to WDC.

RESOLVED that further update on progress would be given at the next meeting.

71/17 HIGHWAYS MATTERS

It was reported that a tree had blown down and was partially blocking Stonehouse Lane It was, however, established that Stonehouse Lane was in North Warwickshire.

Hollyfast Lane

It was noted that Hollyfast Lane was being used a short cut, traffic was using the lane to travel from Wall Hill Road onto the Tamworth Road.

Types of traffic calming initiatives were discussed such as those installed on Butt Lane, but it was agreed that the road may be too narrow to allow for turning.

72/17 PLANNING MATTERS

To Consider Planning Applications received since the last meeting

List Week Commencing 04/09/17 to 08/09/17

None to discuss

List Week Commencing 11/09/17 to 15/09/17

None to discuss

List Week Commencing 18/09/17 to 22/09/17**72.1. Application Number: DC/2017/2187**

Application Site: Leys Farm Harvest Hill Lane

Application Type: Discharge of Condition

Proposal: Submission of details to discharge conditions 2 (materials), 3 (trees), 8 (contamination-risk assessment), 9 (remediation), 10 (remediation), 11 (contamination), 12 (bat survey) and 13 (Great crested newts) : imposed on planning permission FUL/2014/2050 for Demolition of farm house and erection of a replacement dwelling, conversion of existing outbuilding to a new separate dwelling reusing existing access granted 26/09/14.

RESOLVED: No Comment.

Weekly list for the period 02/10/2017 to 06/10/2017**72.2 Application Number: FUL/2017/2388**

Application Site: Harvest Hill Farm The Old Stables Oak Lane

Application Type: Full Application

Proposal: Tack store extension to north-east end of existing stable block

RESOLVED: No Comment.**73/17 CORRESPONDENCE**

73.1 WALC October Newsletter was discussed and noted.

74/17 Finance

to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
16.10.17	DD	HMRC	Tax Payment for clerk	£196.00
16.10.17	Cheque	Jane Chatterton	Salary	
16.10.17	Cheque	WALC	Good Councillors Guide to Neighbourhood Planning	£10.00

RESOLVED that the payments be approved.**75/17 PARISH COUNCIL BENCH**

The Clerk updated that Sitting Firm had kindly offered to repair the Parish bench situated on Oak Lane. A quotation was awaited for the bench on the Tamworth Road.

ACTION: agenda item for December's meeting.**76/17 MEETING DATES**

The following dates for meetings were agreed:

January	22 nd	Monday
February	26 th	Monday
March	No meeting	Monday
April	9 th	Monday
May & APM & APCM	21 st	Monday
June	25 th	Monday
July	23 rd	Monday
August	No meeting	Monday
September	3 rd	Monday
October	22 nd	Monday
November	26 th	Monday
December	No meeting	Monday

ACTION: Clerk to book the meeting room.

77/17 Future Agenda Items

It was agreed to review/update and approve the Parish Council's Standing Orders and Financial Regulations at December's meeting.

78/17 Next Meeting

The next meeting of the Parish Council would take place on Monday 4th December 2017.

79/17 Clerk Handover

An update was requested on the Clerk's handover process.

It was confirmed that Diane Weir's last day of employment was 30th September 2017. The new Clerk (Jane Chatterton) had met with Diane during the handover period and was obtaining all council documentation.

The new Clerk had set up a temporary email address to allow her to carry out her role, however, the previous parish council email account would be transferred from Diane.

- ACTION:**
- (i) Clerk to collect the rest of the parish council property.
 - (ii) Clerk to forward P45 received from payroll provider.

Meeting closed at 8:40pm