

ALLESLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 16th December 2013 at 7.45 p.m. in the Bree Room, All Saints Church, Allesley Village.

In attendance: Cllr N Slater(Chairman)

Cllr T Burton

Cllr V Smith

Cllr J Colledge

The Clerk

Members of the Public : 6

In the Absence of the Chair, the Vice Chairman chaired the Meeting.

Public Forum

Mr Homer, Mrs Smith and Mrs Hunt, were inattendance at the meeting following an email they had received from Ward Cllr Galliers. They outlined the problems experienced with lack of parking facilities for the shops in Allesley Village which resulted in people parking on their drives to use the shops between 6am to 10pm at night. There was now increased use of local shops which increased the number of HGV's arriving before 6am making daily deliveries. People were even parking in their drives to use the post office and if they asked them to move, were just being abusive. The HGV's could not access the rear of the shops and were parking on the road.

It was considered that since the bus stop had been moved closer to the keep left bollard, this aggravated the problem. The shops had very restricted parking for customers and people were now parking in the bus layby and buses had to stop outside the lane of parked cars which resulted in traffic having to overtake on the wrong side of the bollard. It was also considered that recent new housing estates created increased use of the shops and this would exacerbate the problem as the shops had very restricted parking for customers. Members of the public referred to other shopping areas which had railings installed along the side of the road as a deterrent to stop people parking in the road to use the shops.

The chairman explained that Allesley village did not come within the parish of Allesley and in response to questions, the Clerk advised that Ward Councillor Galliers had copied her into the email to Mrs Hunt and she had advised that Allesley village did not fall within the parish. She had raised the issue with Ward Councillor Galliers prior to the meeting and understood that the problem had been resolved.

Mr Homer advised that there were proposals to restrict parking but this would not resolve the problem. If restricted parking is introduced at Barnfield Avenue, then cars will have nowhere to park, particularly those living in flats, and he considered this would just move the problem elsewhere, especially with more houses being built and the increased demands this would make on the local shops. There would also be an additional problem when the existing post office closed as the proposed new location did not provide for adequate parking. It was suggested that a car park could be provided on the village green. Problems with youths congregating at night and no police presence was also raised.

Members of the public present asked if the Parish Council could write in support of a request for railings to be installed along the highway towards Allesley on the same side as the shops, just past the steps to Barnfield Avenue. The Chairman advised that the request for support for railings would be raised with Ward Councillor Galliers and the City Council.

Mrs Thelma Astbury and Mr Les Swann were present at the meeting and expressed an interest in being co-opted onto the Parish Council.

APOLOGIES

Apologies received from Cllr Jeffery.

MEMBERS' CODE OF CONDUCT - DECLARATIONS OF PECUNIARY OR OTHER INTEREST

There were no declarations of interest.

REQUESTS FOR DISPENSATIONS

None received.

MINUTES OF LAST MEETING

The **Minutes of the Council Meeting held on 28th October 2013** had been circulated.

RESOLVED: that the minutes of the meeting held on the 28th October 2013 be approved.

MINUTE 44/2013 - CO-OPTION

Members considered applicants for co-option for the two vacancies on the Parish Council, Mrs Thelma Astbury and Mr Les Swann. Both applicants were known to members.

RESOLVED: that a) Mrs Astbury be co-opted onto the Parish Council and b) Mr Swann be co-opted onto the Parish Council.

The Clerk confirmed that Mr Swann and Mrs Astbury should sign a Declaration of Acceptance of Office in accordance with Section 83(4) of the Local Government Act 1972 and would be required to complete a Notification of Interests form in accordance with Sections 30 and 31 of the Localism Act 2011. A copy of the Parish Council's Code of Conduct would be provided for Mr Swann and Mrs Astbury.

MINUTE 51/2013 - APPOINTMENT OF INTERNAL AUDITOR

The Clerk indicated that due to personal circumstances, the Internal Auditor used in previous years, had indicated that he would probably not be available.

RESOLVED:- that the Clerk be authorised to nevertheless approach the existing internal auditor to see if he could continue to undertake the role.

MINUTE 52/2013 - EMAILS FROM PARISHIONER REGARDING VARIOUS ISSUES

Members considered two emails from a local parishioner raising various issues of concern, including maintenance of verges adjoining the highway, advertising on the telephone box at the junction of Oak Lane and Brick Hill Lane, the recent explosion in thefts from outbuildings including barns, stables and sheds in the vicinity of Oak Lane, Brick Hill Lane and Harvest Hill Lane and the ongoing issue with drainage at Brick Hill Lane.

Members noted that the issue of advertising on the telephone box had been raised with the City Council's Enforcement Team who would be investigating the matter. The issue of thefts had been raised with West Midlands Police and a local Police Officer invited to attend the next Parish Council Meeting. The issue of drainage and maintenance of verges had been raised with the City Council.

MINUTE 53/2013 – DOGS TRUST – PROPOSAL FOR FREE DOG CHIPPING DAY

Members considered the email from Dogs Trust advising that it will become compulsory for all dog owners to have their pet micro chipped by 2016. The Trust outlined proposals to ensure that everyone has the opportunity to have their pet micro chipped free of charge and requested details of an appropriate venue in Allesley parish for the Trust to host a free dog chipping day.

RESOLVED:- that the Clerk advise the Dogs Trust of the contact details for L A Swann, Pet Feed Specialists, who have appropriate facilities which the Trust could use.

MINUTE 54/2013 - PLANNING MATTERS

a) Planning Applications

List dated week ending 5th December 2013

Application FUL/2013/2509 – Barkers Butts Rugby Football Club, Pickford Grange Lane, Coventry CV5
Proposal: Installation of six 15 metre high lighting columns with floodlighting for sports pitch.

RESOLVED: the application be noted.

List dated week ending 29th November 2013 – no applications

List dated week ending 22nd November 2013 – no applications

List dated week ending 15th November 2013

FUL/2013/2219 - : Silver Birches, Pickford Grange Lane, Coventry CV5.

Proposal: Submission of details to discharge of Condition 3 – materials imposed on application 2013/0845 approved 16th July.

RESOLVED: the application be noted.

List dated week ending 8th November 2013 – no applications

List dated week ending 1st November 2013

FUL/2013/2204 – Barn at Sunnyside Farm, Wall Hill Road, Coventry CV7. Application for lawful development certificate for use of former barn as self catering accommodation.

RESOLVED: the application be noted.

List dated week ending 25th October 2013 – no applications

b) Pikers Lane Farm

Members noted that the Parish Council's request had been forwarded to the City Council's Conservation Officer for a response as to whether the property is considered suitable to add to their local list and that applications for buildings to be put on the national list should be made to English Heritage.

MINUTE 55/2013 – WALC – BRIEFING NOTES

Members noted receipt of the following briefing notes from WALC:-

- a) Police Presence over Christmas period, Section 137 limit 2014-15 £7.20 Per elector and World War 1 Commemoration Events
- b) Council Tax Benefit Support Grant letter from Stratford DC Chief Executive
- c) Briefing on Government's policy for Local Council Tax Support Administration Subsidy for 2014-15 and the possible imposition of a referendum on precept increases in 2014-15, plus information on Precept Data with Councils being advised to leave setting the final precept demand for as long as possible.
- d) Disclosure and Barring Service
- e) Note on Neighbourhood Planning
- f) WTP Briefing Event 18 January 2014, Data Protection – Freedom of Information – Data Transparency

MINUTE 56/2013 – NALC PUBLICATION 'LOCAL COUNCILS EXPLAINED'

RESOLVED:- that the Clerk be authorised to place an order with WALC for a copy of the NALC publication 'Local Councils explained' at a cost of £55.99 including packaging and postage.

MINUTE 46/2013 – NALC – MODEL SET OF REVISED STANDING ORDERS

Members had been circulated with an electronic copy of the NALC revised standing orders and considered a review of the Parish Council's existing standing orders.

RESOLVED:- that review and revision of the Parish Council's existing standing orders in accordance with the NALC revised standing orders be delegated to Cllrs Jeffery and Shakespeare.

MINUTE 57/2013 - PRECEPT 2014-2015 – CONSIDERATION OF BUDGET

Members noted advice from WALC with regard to setting the precept.

RESOLVED: this item be deferred to the January Parish Council Meeting.

MINUTE 58/2013 - FINANCE

a) Payments –
I Geddes – final payment £100.00
Website

RESOLVED:- that the payments presented be approved for payment.

b) Arrangements for payment of income tax
Members approved payment by cheque under confidential terms.

MATTERS ARISING FROM THE MINUTES

Windmill Hill/Browns Lane Traffic Calming –The Clerk had raised the issue of traffic calming proposals for Windmill Hill and Washbrook Lane with the City Council and received email details of the scheme on the 16th December 2013. It was agreed that the Clerk would raise the issue of the garden hedge at the junction of Windmill Hill with Washbrook Lane, which it was felt obscured visibility.

MINUTE 59/2013 -COMMUNICATIONS RECEIVED

Members had been circulated with a copy of an email received from Ward Cllr Galliers regarding residents living outside the parish.

Declarations of Acceptance of Office were signed and returned to the Clerk.

The Chairman closed the meeting at 9.10 pm.