

ALLESLEY PARISH COUNCIL
Annual Meeting of the Council
held on Monday, 18th May 2015 at 7.45 pm
All Saints Church, Allesley

Present: Cllr L Swann (Chairman)
Cllr T Burton
Cllr W Shakespeare
Cllr Ms V Smith
Cllr I Farrar
The Clerk

Mr N Slater
Mr W Shakespeare

This being the first meeting following the election, the former Chairman, Cllr Slater was in attendance to open the meeting, asking for nominations for Chairman.

MINUTE 25/2015 – ELECTION OF CHAIRMAN for 2015/2016

It was proposed by Cllr Mrs Smith, seconded by Cllr Farrar and

RESOLVED: that Cllr Swann be elected Chairman for this meeting.

MINUTE 26/2015 – DECLARATIONS OF ACCEPTANCE OF OFFICE

The Clerk confirmed that all members had signed Declaration of Acceptance of Office.

MINUTE 27/2015 – ELECTION OF VICE CHAIRMAN for 2015/2016

It was proposed by Cllr Mrs Smith, seconded by Cllr Farrar and

RESOLVED: that Cllr Burton be elected Vice Chairman for the period upto the Annual Meeting of the Council in May 2016.

PUBLIC FORUM

No issues raised.

APOLOGIES

Apologies received from Cllr Mrs Colledge, Ward Cllr Viridi and Galliers.

MEMBERS' CODE OF CONDUCT - DECLARATIONS OF PECUNIARY OR OTHER INTEREST

There were no declarations.

REQUESTS FOR DISPENSATIONS

None received.

MINUTE 28/2015 – CO-OPTION

Following the uncontested election result the Parish Council considered the application received for co-option. The vacancy had not required advertising in accordance with the provisions of the Local Government Act 1972.

RESOLVED: that William Shakespeare be co-opted onto the Parish Council.

MINUTE 29/2015 - MINUTES OF LAST MEETING

The minutes of the Council meeting held on 20th April 2015 were submitted as circulated and read.

RESOLVED: that the minutes of the Council meeting held on 20th April 2015 be approved and signed as a correct record, subject to reference that Cllr Swann also attended the funeral of the former Chairman.

MINUTE 30/2015 – REPRESENTATIVE ON ALLESLEY CHARITIES

RESOLVED: that Cllr Shakespeare be elected as the Council's Representative on Allesley Charities.

MINUTE 23/2015 – REVIEW OF AUTHORISED SIGNATORIES/BANK MANDATE

a) Risk Schedule

Members considered and reviewed the previous year's Schedule.

RESOLVED: that the Risk Schedule be approved.

b) Authorised Signatories

Following consideration of the authorised signatories,

RESOLVED: that the following Councillors be nominated as signatories: Cllr Ms Smith, Cllr Burton, Cllr Shakespeare and Cllr Swann, any two Councillors to sign any payments. A new bank mandate to be completed.

MINUTE 23/2015 - ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2015 AND INTERNAL AUDIT

Members considered the accounts a copy of which had been circulated at the April Meeting. .

RESOLVED: that a) the Internal Auditor's report be approved, b) the Council had reviewed all its in-house and internal audit processes, was satisfied with the scope and results of these procedures and c) noted the changes required to be implemented in accordance with the provisions of the Smaller Authorities (Transparency Requirements) Regulations 2015.

MINUTE 31/2015 – GOVERNANCE AND EXTERNAL AUDIT OF ACCOUNTS

The accounts were required to be submitted to the External Auditor, along with explanations covering variations of 15% or greater by no later than 30 June 2014.

Following consideration and approval of the members, and completion of the Annual Governance Statement for the year 2014/2015,

RESOLVED: that the Chairman and Clerk sign the Annual Governance Statement and the Annual Return Statement of Accounts which have been prepared in accordance with the requirements of the Audit Commission Act 1998, Sections 15 and 16, the Accounts and Audit Regulations 2011 as amended and proper accounting practice with Section 4 completed by the Internal Auditor be approved for submission to the External Auditor appointed by the Audit Commission.

MINUTE 9/2015 – PARISH COUNCIL'S STANDING ORDERS

Members noted that the review of the Standing Orders had been further deferred in order that Cllr Shakespeare could consider the way forward.

MINUTE 39/2012 - HIGHWAYS MATTERS -UPDATE

a) Browns Lane Speed Survey – A copy of the Speed Survey had been forwarded to members on the 28th April 2015.

b) Wall Hill Road – Resurfacing

Members noted that Ward Cllr Kershaw was pursuing this matter on behalf of the Parish Council.

With regard to members' concerns over speeding traffic It was considered that members need to know the effect of traffic calming on driver's behaviour.

Cllr Ms Smith advised that the Community Police had been using a camera on traffic coming down the Hill.

Members considered that it would assist if the bus stop was moved to a position approximately 100 yards further up the Hill travelling from the City.

Cllr Shakespeare advised that he had had heard from Ward Cllr Galliers that there had been a reduction in speed.

c) Wall Hill Road – overhanging vegetation

The Clerk reported that the City Council had confirmed that overhanging vegetation would be cut back.

d) Broken Street Light

Members noted that the City Council had reported this to it's contractor and this would be replaced.

e) Flytipping

Members noted that Coventry City Direct had confirmed that the complaints of flytipping at Bridlebrook Road on the 's' bend by the gateway and stream and garden rubbish at Pikers Lane junction in the ditch would be dealt with

MINUTE 32/2015 – TREE SURGERY IN THE PARISH

Cllr Farrar referred to the number of Oak Trees which had been cut down along Oak Lane and within the parish.

RESOLVED:that the Clerk contact the City Council's Tree Officer with regard to any policy the City Council may have with regard to replacing mature oak trees which have had to be felled and to request that the trees felled be replaced.

MINUTE 33/2015 - WALCNEWSLETTER/SEMINAR FOR NEW MEMBERS

Members had been circulated with email correspondence received from WALC including the Good Councillors Guide at £1.50 per copy. Members noted details of forthcoming seminars for new members, in particular the seminar to be held at Corley Village Hall on the 10th October 2015 which would be more convenient for members to attend.

Cllr Farrar advised that he would be able to attend the seminar on 10th October. Members noted that for every two delegates who attend the WALC event, one delegate is entitled to attend free and the Clerk asked members to check and confirm if anyone else would be available to attend the event on the 10th October 2015.

RESOLVED: that the Parish Council approve:

- a) the fee of £45.00 for Cllr Farrar to attend the WALC seminar on 10th October 2015
- b) the fee of £15.00 for 10 copies of the Fourth Edition of the Good Councillors Guide

MINUTE 33/2015 - PLANNING MATTERS

a) City Council's Policy for car parking spaces – Planning Application FUL/2014/3615

Members noted that a response was awaited from the City Council's Planning Department.

b) 246 Hawkes Mill Lane – further information requested with regard to location of stable block
Members noted that a response was awaited from the City Council's Planning Department.

c) Ted Pitts Lane – Planning Application
Members noted the problem with responses from the Planning Authority.

d) Reform Church
Cllr Shakespeare stated that a new application had been submitted.

Cllr Ms Smith declared an interest with regard to the Planning Application for 213 Wall Hill Road as she knew the applicant.

e) Planning applications

Planning List week ending 8TH May 2015
Application Number:HH/2015/1427 Application Site: 272 Browns Lane
Householder Application Post Code: CV5 9EE
Proposal: Single storey side and front extension
RESOLVED:that the Parish Council note the application.

Planning List week ending 1st May 2015
Application Number:PA/2015/1431 Application Site: 185 Wall Hill Road Prior Notification of Larger Home Extension Post Code: CV5 9EL Proposal: Application under Prior Approval for rear extension. The extension will be 5.07 metres away from the original rear wall of the building with a height of 4.0 metres at the highest point and 2.3 metres to the eaves.
RESOLVED:that the Parish Council note the application.

Planning List week ending 24th April 2015
Application Number:FUL/2015/1226 Application Site: A45 Pickford Green CV5 9AN
Proposal: Installation of Click and Collect lockers
RESOLVED:that the Parish Council note the application.

Number:ADV/2015/1227 Application Site: A45 Pickford Green Advertisement-Express Consent
Proposal: Signage for Click and Collect lockers
RESOLVED:that the Parish Council note the application.

Application Number:HH/2015/1276 Application Site: Hawkes End Farm Hawkes Mill Lane
Proposal: Rear single storey pitched roofed extension
RESOLVED:that the Parish Council note the application.

Email Consultation 24th April 2015
Proposal:Erection of outbuilding for swimming pool. Application Site: 213 Wall Hill Road Coventry
RESOLVED:that the Parish Council note the application.

MINUTE 34/2015 –CHAIRMAN’S ALLOWANCE

Members considered the allowance for the current year and whether the allowance for the previous year should be paid to the former Chairman's estate.

RESOLVED:that this item be deferred to the next Parish Council Meeting

MINUTE 35/2015 – FINANCE

a) Income

W J Robinson	£60.00
Internal Audit fee	

WALC – 10 copies of the Good Councillors Guide £15.00

WALC – Seminar on the 10th October 2014 £45.00
Cllr Farrar

RESOLVED:-that the payments presented be approved for payment.

MINUTE 36/2015 - COMMUNICATIONS RECEIVED

There were no communications.

The Chairman closed the meeting at 9.50 pm.