

Draft minutes of April Meeting to be approved at the Parish Council Meeting on 18th May

ALLESLEY PARISH COUNCIL
Minutes of Meeting held on Monday, 20th April 2015 at 7.45 pm
at All Saints Church, Allesley

Present: Cllr N Slater (Chairman)
Cllr T Burton
Cllr Mrs J Colledge
Cllr W Shakespeare
Cllr L Swann
Cllr Ms V Smith
The Clerk

Ward Cllr Kershaw
Ward Cllr Birdi

The Chairman welcomed members of the public to the meeting. He referred to the funeral of the former Chairman Cllr Alan Jeffery, which he and Cllr Shakespeare had attended. He requested a letter of condolence be sent to Mrs Jeffery expressing the Parish Council's gratitude for the work undertaken by the former Chairman on behalf of the community as the longest serving member of the Parish Council with over 30 year's service, and all of the work undertaken by him behind the scenes. The letter to be drafted by Cllr Shakespeare.

PUBLIC FORUM

Ward Cllr Kershaw reported to members on local matters that he was aware of and action being taken to rectify various issues following complaints by local residents.

APOLOGIES

There were no apologies.

MEMBERS' CODE OF CONDUCT - DECLARATIONS OF PECUNIARY OR OTHER INTEREST

There were no declarations.

REQUESTS FOR DISPENSATIONS

None received.

MINUTES OF LAST MEETING

The **Minutes of the Council Meeting held on 9th March 2015** had been circulated. **RESOLVED:** that the minutes of the meeting held on the 9th March 2015 be approved.

MATTERS ARISING FROM THE MINUTES

MINUTE 18/2015 – RETURNING OFFICER'S REPORT

The Clerk reported receipt of Notice of Uncontested Election and the Returning Officer's Report that Cllrs Burton, Swan, Smith, Colledge and Ian Farrar were duly elected Councillors for Allesley Parish Council and the remaining seats could be filled by co-option. Members noted that outgoing councillors retire on the 11th May, when new councillors take office. Cllrs Shakespeare and Slater expressed interest in being co-opted.

MINUTE 19/2015 – NOTICE OF AUDIT OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2015

Members noted receipt of Notice of Audit of the parish council's accounts from the External Auditor and Notice of Appointment of Date for the Exercise of Electors' Rights. A copy of the Notice giving the period of inspection will be displayed on the Parish Council's noticeboard and website.

MINUTE 9/2015 – PARISH COUNCIL'S STANDING ORDERS

RESOLVED:-this item be deferred to the next Parish Council Meeting.

MINUTE 39/2012 - HIGHWAYS MATTERS -UPDATE

a) Wall Hill Road – overhanging trees

Members noted that trees on Wall Hill Road had been marked in red and it appeared that appropriate remedial work was to be undertaken.

b) Wall Hill Road – resurfacing

The Chairman advised that he understood resurfacing work was planning for this year. Ward Cllr Kershaw undertook to raise the condition of the surface of Wall Hill Road with the City Council on behalf of the Parish Council.

MINUTE 20/2015 - WALCNEWSLETTER/NALC LEGAL TOPIC NOTES/ANNUAL SUBSCRIPTION 2015/16

Members had been circulated with email correspondence received from WALC including request for renewal of annual subscription.

RESOLVED:-that the annual subscription for 2015/16 to WALC to renewed at a fee of £269.00.

MINUTE 21/2015 – ZURICH INSURANCE – ANNUAL INSURANCE RENEWAL 2015/16

Members considered renewal of the Council's insurance. A copy of the Council's policy was passed to Cllr Shakespeare for review.

RESOLVED:-that the Council's insurance cover with Zurich Insurance be renewed for 2015/16 at a fee of £243.80.

MINUTE 22/2015 - PLANNING MATTERS

a) Planning applications

Application Number: FUL/2014/3615 Brownhill Green United Reform Church

Cllr Shakespeare requested clarification of the City Council's policy on parking and the minimum spaces required for parking provision with regard to the application for Brownhill Green United Reform Church considered at the previous meeting.

Cllr Mrs Colledge declared an interest as the applicant was a neighbour.

Planning List week ending 17th April 2015

Application Number:FUL/2015/0812

Application Site: 246 Hawkes Mill Lane CV5 9FJ

Proposal: Erection of stable block

RESOLVED:that further information be requested with regard to the location of the stable block.

Comment on the number of doors and request for condition to be imposed should planning consent be granted that the stable block remain a stable block.

Members referred to the planning application in Ted Pitts Lane which had been missed of the planning list and the link provided to the planning application on the city Council's website, which was to another application. The Clerk confirmed she would query this with the Planning Officer.

Application Number:DC/2015/0980 Application Site: Hawkes End Farm Hawkes Mill Lane CV5 9FP
Discharge of Condition

Proposal: Submission of details to discharge conditions 2 - external facing and roofing materials and 7 - drainage - imposed upon planning permission FUL/2014/4080 for erection of dwelling

RESOLVED:that the Parish Council note the application.

Planning List week ending 10th April 2015 – No applications
Planning List week ending 3rd April 2015 – No applications
Planning List week ending 27th March 2015 – No applications

Planning List week ending 20th March 2015

Application Number: DC/2015/0595

Application Site: Silver Birches, Pickford Grange Lane. Discharge of Condition

Proposal: Submission of details to discharge condition 6 – hard and soft landscaping; imposed on FUL/2013/0845 approved on 16th July 2013 for demolition of existing detached dwelling and ancillary building and erection of a new dwelling and garage.

RESOLVED:that the Parish Council note the application.

Planning List week ending 13th March 2015 – No applications

MINUTE 14/2015 -COVENTRY AND WARWICKSHIRE SHADOW ECONOMIC PROSPERITY BOARD – JOINT STRATEGIC HOUSING LAND AVAILABILITY ASSESSMENT (SHLAA) METHODOLOGY

Members noted the report by the Clerk on the Methodology Consultation Event on Thursday 12th March 2015 at the Benn Hall, Rugby which she had attended with Mr Ian Farrar. Also an email from Mr Farrar dated 26th March 2015 providing an update on the Bablake Ward forum which he had attended on the 25th March 2015 when the SHMA (Strategic Housing Market Assessment) Joint Green Belt Study/Review had been discussed. The Clerk was asked to provide a copy of Mr Farrar's report for Ward Cllrs Kershaw and Birdi.

MINUTE 23/2015 –FINANCE

a) Income		
FEDCOG		£262.52
Refund of unused funds donated between 1985-90		
Coventry City Council – Precept and grant		£4,200.00
b) Payments		
WALC - Annual Subscription renewal	Cheque No 100073	£269.00
Zurich Insurance – Annual Insurance Renewal	Cheque No 100072	£243.80
Mrs D Malley – payroll agent's fee	Cheque No 100074	£58.00
I Geddes	Cheque No 100075	£27.83
Clerk's Salary – April	Cheque No 100076	£170.85
Clerk's Salary – May	Cheque No 100077	£170.85

RESOLVED:-that the payments presented be approved for payment.

c) Parish Council's Accounts – an electronic copy had been circulated
The Clerk confirmed that these would be presented for approval at the May Meeting.

d) Review of Authorised Signatories

RESOLVED:-Cllrs Ms Smith, Burton, Shakespeare and Slater be approved as authorised signatories for 2015/2016 to take effect from the May Meeting. The Bank Mandate to be updated at the May Meeting.

MINUTE 24/2015 - COMMUNICATIONS RECEIVED

a) Letter from Dr Stableforth regarding FEDCOGb) Local Council Review

The Chairman closed the meeting at 9.25 pm.