

ALLESLEY PARISH COUNCIL
Minutes of Meeting held on Monday, 29th February 2016 at 7.45 pm
at All Saints Church, Allesley

Present: Cllr L Swann Chairman
 Cllr T Burton
Cllr Mrs J Colledge
Cllr Ms V Smith
 Cllr I Farrar
 Cllr A Hobson
Cllr B Shakespeare
 The Clerk

PUBLIC FORUM

A local businessman was present to express an interest in hosting the Parish Council's website.

APOLOGIES FOR ABSENCE

MEMBERS' CODE OF CONDUCT - DECLARATIONS OF PECUNIARY OR OTHER INTEREST

There were no declarations of interest.

REQUESTS FOR DISPENSATIONS

None received.

MINUTE 1/2016 - MINUTES OF LAST MEETING

The Minutes of the Council Meeting held on 18th January 2016 were submitted as circulated and read.

RESOLVED: that the Minutes of the Council meeting held on 18th January 2016 be approved and signed as a correct record.

MATTERS ARISING FROM THE MINUTES

MINUTE 1/2016 - COVENTRY HALF MARATHON – SUNDAY, 28TH FEBRUARY 2016

Members discussed the arrangements for the half marathon which had been held the previous day.

RESOLVED: that the issue of roads being closed early by Stewards before barricades were put up, also no communication made to local residents in Ted Pitts Lane or Wall Hill Road about the route be raised with the Event Organiser.

MINUTE 56/2015 – WALC - TRANSPARENCY FUND

The Clerk confirmed that she had submitted an application to WALC for funding for equipment to comply with the Transparency Act.

MINUTE 12/2016 – CASUAL VACANCY

Members noted that a casual vacancy has arisen following the resignation of Cllr Deakin and that Notice of the Vacancy would be given and if no request for a by election is given in accordance with the statutory process, the Parish Council can seek to fill the vacancy by co-option.

Members noted that a complaint had been received on behalf of horseriders using Wall Hill Road, that the recently resurfaced road was a slipping hazard for horses. The Clerk had raised this with the Highway Authority and post treatment work had been undertaken to the recently resurfaced road as a matter of urgency.

MINUTE 52/2015 - NEIGHBOURHOOD PLAN

Cllrs Farrar and Burton reported on the meeting they had attended with the Planning Consultant together with the Clerk. Members considered the quotations for consultancy services for preparation of a Neighbourhood Plan.

RESOLVED: that a) the quotation provided by Robert Keith for consultancy service be accepted
b) the draft update on the Neighbourhood Plan be forwarded to the Parish Magazine
c) the Annual Parish Meeting be used as an opportunity to present to the public, the Parish Council's proposals on how to progress a Neighbourhood Plan
d) the Annual Parish Meeting be held on 11th or 18th April, subject to availability of the Hall and use by other hirer's bearing in mind limited parking facilities

MINUTE 13/2016 – COVENTRY CITY COUNCIL – PROPOSED ELECTION COSTS TO BE INTRODUCED FOR PARISH COUNCILS

Members considered a report received from the City Council advising of a proposal for election costs to be introduced for parish councils. It was felt that in the event that the City Council decide to proceed with election costs, this represents a significant percentage of the Parish Council's precept. It was also felt that the position regarding Fineham was unique in that it is establishing a new Parish Council and the initial election does not coincide with the usual election cycle.

RESOLVED: that the Parish Council request the City Council approve option 2.2 of the recommendations contained in the Report, should the City Council approve election costs be levied on parish councils.

MINUTE 3/2016 - COVENTRY DRAFT LOCAL PLAN – EASTERN GREEN SITE

Cllr Farrar advised that he had prepared a response to the draft Local Plan, but he had had problems with his computer and lost all his work, but no decision was taken as to how to progress a response.

MINUTE 14/2016 - WALC NEWSLETTER/NALC CORRESPONDENCE/ANNUAL BRIEFING DAY

Members noted receipt of correspondence received from WALC including notice of the annual briefing day on Saturday, 12th March 2016 and the fee per delegate.

MINUTE 15/2016 – INTERNAL AUDIT – REAPPOINTMENT OF INTERNAL AUDITOR FOR 2015/2016

Members considered the appointment of an internal auditor to undertake the internal audit of the Parish Council's accounts for 2015/2016.

RESOLVED: that the Parish Council approve the appointment of Mr W Robinson as internal auditor for 2015/2016.

MINUTE 7/2016 - WEBSITE HOSTING

Members considered the quotation provided by Mr N Chauhan of Pure Hosting, to host and maintain the parish council's website. Members also considered the possibility of advertising for a volunteer to undertake this. Cllr Farrar advised that Mr Chauhan also hosted the website for the Fillongley Show Committee.

RESOLVED: that further quotations be sought.

MINUTE 16/2016 – POSTBOX INSTALLATION

Members noted that Royal Mail had advised that the postbox which was going to be sited outside the relocated post office was no longer going ahead.

MINUTE 9/2015 – PARISH COUNCIL'S STANDING ORDERS

Members noted the draft Financial Regulations which had been previously been circulated for review.

RESOLVED: that subject to the recent amendment by NALC to the Financial Regulations, the draft Financial Regulations be approved and adopted.

MINUTE 17/2016 - PLANNING MATTERS

a) Allesley Hotel – variation application

RESOLVED: that the Parish Council object to the application to extend the supply of alcohol until 02.00 hours in line with Regulated Entertainment on the grounds of the increased level of crime in the area and anti social behaviour, increased late night disturbance and drinking outside the hotel, particularly by those who smoke, and it is felt that this extension, if granted, will further increase these existing problems and affect the quality of life of local residents.

b) Planning applications

List week ending 19th February

Application Number: HH/2016/0443 Application Site: 199 Wall Hill Road, CV5 9EL Application Type: Householder Application Proposal: Two storey side and single storey rear extension

RESOLVED: that the Parish Council note the application.

Neighbouring Authority (County) Consultation

Application Number: CC/2016/0532 Application Site: Whitley South - Land to the north and south of the A45 (between the Festival and Tollbar junctions) and land at the junctions of the A45/Festival Roundabout and the A46/Tollbar Roundabout A45 Post Code: CV3 6RQ Proposal: Consultation by Warwick District Council on application W/16/0239 for the comprehensive development comprising demolition of existing structures and the erection of new buildings to accommodate offices, research & development facilities and light industrial uses (Use Class B1), hotel accommodation (Use Class C1), car showroom accommodation, small scale retail and catering establishments (Use Classes A1, A3, A4 and/or A5), new countryside park, ground modelling work including the construction of landscaped bunds, new roads/footpaths/cycle routes, remodelling of junctions on the existing highway network, associated parking, servicing and landscaping (Outline application discharging access with all other matters reserved)

RESOLVED: that the Parish Council note the consultation.

List dated week ending 12th February

No applications

List dated week ending 5th February

Application Number: AD/2016/0165 Application Site: Brownhill Green United Reform Church

Hawkes Mill Lane CV5 9FQ Application Type: Amending Documents

Proposal: Revisions to parking locations in order to allow for parking nearer to plot 1. Revisions to existing church plans/ elevations in order to remove existing unsightly porch and move entrance to alternative location

RESOLVED: that the Parish Council note the application for improved parking provision.

List dated week ending 29th January

No applications

List dated week ending 22nd January

Application Number: FUL/2015/3792 Application Site: Allesley Scout Hut Washbrook Lane CV5 9FH
Application Type: Full Application Proposal: Change of use of existing building (use class D2) to include day nursery (use class D1), and erection of detached outbuilding (retrospective application).

RESOLVED: that the Parish Council note the application.

Application Number: HH/2016/0055 Application Site: 5 Harvest Hill Cottages Oak Lane
Proposal: Two storey rear extension and external rendering

RESOLVED: that the Parish Council note the application.

MINUTE 18/2016 – FINANCE

Warwickshire Training Partnership Finance Seminar – Clerk	£30.00
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Use of home as office allowance – Clerk 6 months	£81.00
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RESOLVED: that the payments presented be approved., the Clerk's salary was approved under confidential terms.

MINUTE 60/2015 - MEETING DATES FOR 2016

Members agreed to defer dates for forthcoming meetings until the proposed April Meeting.

MINUTE 61/2015 - CLERKS HOURS OF WORK AND PENSION IMPLICATIONS

RESOLVED: that this item be deferred to the next Parish Council Meeting.

The Chairman closed the meeting at 9.55 pm.